MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

MEETING LOCATION

Valley Academy for Career and Technology Education

3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, September 1, 2026

Regular Board Meeting 4:30 p.m.

1. **Call to Order**
   The Chairman will call the meeting to order.
   - *Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

2. **Board Roll Call**
   - *Board Members present; Jeff Wassell (Chairman), Ed Mezulis (Clerk), Kathleen Fleenor, Dave Leckington, and Jill Myers.*

3. **Pledge of Allegiance**
   The Chairman will lead the Board and audience in the Pledge of Allegiance.
   - *Superintendent Bob Weir led the Board in the Pledge of Allegiance.*

4. **Adoption of Agenda (Action Item)**
   The Board will now approve the formal agenda.
   - *Kathleen Fleenor made the motion to approve the formal agenda. Ed Mezulis made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

5. **Consent Agenda Items (Action Item)**
   The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:
   A. Approval of Meeting Minutes
      a) Regular Meeting Minutes August 11
   B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
      a) Voucher 2005 for $18,733.35
      b) Voucher 2006 for $14,670.17
   C. Approval of Payroll Vouchers
      a) Voucher 4 for $32,187.91
      b) Voucher 5 for $30,650.16
   D. August Cash Balance Report
   E. August Satellite Schools Report
   F. August Student Activity Report
   - *Jeff Wassell made the motion to approve the Consent Agenda Items. Ed Mezulis made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

6. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

7. Reports and Presentations

A. Report from Superintendent Bob Weir

- *Superintendent Weir provided the Board with the recent edition of *Mingus Matters*. He informed the Board that Daria Weir contributes a VACTE feature each month, with the most recent edition highlighting VACTE's recent National CTSO trips. Superintendent Weir also updated the Board on the recent CTED Superintendent Meeting, which included significant discussion regarding the EVIT amicus brief.*

B. Report from VACTE Board

8. Discussion and Action Items

A. Discussion on VACTE Central and Satellite Enrollment.

- *Superintendent Bob Weir gave an overview of the most recent VACTE Central and Satellite Enrollment ADM. Overall the ADM is down.*

B. Discussion and possible action to provide direction to the Superintendent regarding the future planning of a VACTE Central Campus.

- *Jeff Wassell made a motion directing Superintendent Bob Weir to reach out to fellow CTEDs to gather information regarding financing options they have used in the past for lease-to-own facility arrangements. Superintendent Weir will bring the information and potential options back to the Board for discussion at the next regular Board meeting. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

C. Discussion and possible action to approve the VACTE Tuition Payment Policy.

- *Jeff Wassell Made the motion to approve the VACTE Tuition Payment Policy. Ed Mezulis made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

D. Discussion on VACTE Vendor Policy, Board Members will fill out Individual Documents.

- *Board Members filled out Individual Documents.*

E. Discussion on Conflict of Interest, Board Members will fill out Individual Documents.

- *Board Members filled out Individual Documents.*

F. Discussion and possible action to approve the FY27 VACTE Revised Budget.

- *Jeff Wassell made the motion to approve the FY27 VACTE Revised Budget. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

G. Discussion and possible action to approve the Model Policy Part 3, as presented.

- *Jeff Wassell made the motion to approve the Model Policy Part 3, as presented. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

H. Discussion and possible action to approve the Model Policy Part 4, as presented.

- *Jeff Wassell made the motion to approve the Model Policy Part 4, as presented. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

I. Discussion and possible action to approve the purchase a VACTE Construction Program Truck.

- *Ed Mezulis made the motion to approve the purchase of a VACTE Construction Program Truck up to 95k. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

J. Discussion and possible action to approve the out of state travel for Teacher Training Instructor and 4 students to FCCLA Leadership in California.

- *Ed Mezulis made the motion to approve the out of state travel for Teacher Training Instructor and 4 students to FCCLA Leadership in California. Jill Myers made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

K. Discussion and possible action to approve Security Incident Response System.

- *Ed Mezulis made the motion to approve the Security Incident Response System associated with Yavapai County. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

L. Discussion on VACTE Board Evaluation at the October Regular Board Meeting.

9. Board Member upcoming events

A. Next Regular Board Meeting October 6th, at 4:30 p.m.

10. Adjourn (Action Item)

- *Jeff Wassell made the motion to adjourn the meeting. Ed Mezulis made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye) The meeting adjourned at 5:19 p.m.*

Minutes submitted by Governing Board Secretary Shawnna Patton

_______________________________________ Kathleen Fleenor, Board Member

_______________________________________ Dave Leckington, Board Member

_______________________________________ Ed Mezulis, Board Member

_______________________________________ Jill Myers, Board Member

____ Jeff Wassell, Board Member