

**MINUTES OF THE PUBLIC HEARING AND
REGULAR MEETING OF THE VACTE GOVERNING BOARD**
MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326
Tuesday, July 7, 2026

Public Hearing and Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board Members present; Jeff Wassell (Chairman), Ed Mezulis (Clerk), Kathleen Fleenor and Jill Myers.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Jeff Wassell led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal agenda. Ed Mezulis made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

5. Public Hearing

Discussion with the Governing Board and the Public Audience on the VACTE FY27 Budget will be presented by Business Manager Shawna Patton.

6. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting Minutes June 2
 - b) Special Meeting Minutes June 18
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 1033 for \$15,227.98
 - b) Voucher 1034 for \$13,895.26
 - c) Voucher 1035 for \$55,515.01
- C. Approval of Payroll Vouchers
 - a) Voucher 25 for \$12,562.10

- b) Voucher 26 for \$11,784.03
- c) Voucher 27 for \$2,749.49
- D. June Cash Balance Report
- E. June Satellite Schools Report
- F. June Student Activity Report
- G. 26-27 M & O Subsections, Yavapai County ESA
 - *Jeff Wassell made the motion to approve the Consent Agenda Items. Ed Mezulis made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Report from Superintendent Bob Weir
 - *Superintendent Weir was not present, Board reviewed Report with no further questions.*
- B. Report from VACTE Board

9. Discussion and Action Items

- A. Discussion and possible action to approve the Memorandum of Understanding with Cottonwood Oak Creek School District for Use of Classroom Space for Education Professions.
 - *Jeff Wassell made the motion to approve the Memorandum of Understanding with Cottonwood Oak Creek School District for the Use of Classroom Space for Education Professions. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- B. Discussion and possible action to approve the Sick Leave Payout of ten days Travis Black, Shawwna Patton, and Bob Weir, per VACTE Board Sick Policy.
 - *Jill Myers made the motion to approve the Sick Leave Payout of tens days Travis Black, Shawwna Patton, and Bob Weir, per VACTE Board Sick Policy. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- C. Discussion and possible action to approve the VACTE FY27 Adopted Budget as presented.
 - *Jeff Wassell made the motion to approve the VACTE FY27 Adopted Budget as presented. Ed Mezulis made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- D. Discussion and possible action to approve the VACTE FY27 CSF-301, Instructional Staff.
 - *Kathleen Fleenor made the motion to approve the VACTE FY27 CSF-301, Instructional Staff. Jeff Wassell made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- E. Discussion and possible action to approve the VACTE FY27 CSF-301, Support Instructional Staff.

- *Jeff Wassell made the motion to approve the VACTE FY27 CSF-301, Support Instructional Staff. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- F. Discussion and possible action to approve the use of VACTE funds for food purchases for Central Staff, Satellite Staff, and additional parties participating in official district meetings, trainings, and events, as presented.
- *Jeff Wassell made the motion to approve the use of VACTE funds for food purchases for Central Staff, Satellite Staff, and additional parties participating in official district meetings, trainings, and events, as presented. Jill Myers made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

10. Board Member upcoming events

- A. Next Regular Board Meeting Aug 11th, at 4:30 p.m.

11. Adjourn (Action Item)

- *Jeff Wassell made the motion to adjourn the meeting. Jill Myers made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye) The meeting adjourned at 4:40 pm.*

Minutes submitted by Governing Board Secretary Shawwna Patton

_____ Kathleen Fleenor, Board Member

_____ Ed Mezulis, Board Member

_____ Jill Myers, Board Member

_____ Jeff Wassell, Board Member