MINUTES OF THE SPECIAL MEETING OF THE VACTE GOVERNING BOARD
MEETING LOCATION
Valley Academy for Career and Technology Education
3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326
Thursday, June 18, 2026

Special Board Meeting

1. **Call to Order**
   The Chairman will call the meeting to order.
   - *The Board Chairman, Jeff Wassell, called the meeting to order at 3 p.m.*

2. **Board Roll Call**
   - *Board Members present; Jeff Wassell (Chairman), Kathleen Fleenor, and Jill Myers.*

3. **Pledge of Allegiance**
   The Chairman will lead the Board and audience in the Pledge of Allegiance.
   - *The Board Chairman, Jeff Wassell, let the Board in the Pledge of Allegiance.*

4. **Adoption of Agenda (Action Item)**
   The Board will now approve the formal agenda.
   - *Kathleen Fleenor made the motion to approve the formal Agenda. Jill Myers made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye)*

5. **Discussion and Action Items**
   A. Discussion and possible action to approve the VACTE Proposed Budget FY27 and the Posting of the Public Hearing, as presented by Business Manager Shawnna Patton.
   - *Jeff Wassell made the motion to approve the VACTE Proposed Budget FY27 and the Posting of the Public Hearing. Kathleen Fleenor made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye)*

   B. Discussion and possible action to approve the Cosmetology Lease Agreement, with Addis Properties, LLC.
   - *Jeff Wassell made the motion to approve the Cosmetology Lease Agreement, with Addis Properties, LLC. Kathleen Fleenor made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye)*

   C. Discussion and possible action to approve the IGA with Yavapai Community College.
   - *Kathleen Fleenor made the motion to approve IGA with Yavapai Community College. Jill Myers made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye)*

   D. Discussion and possible action to approve the Annual Yavapai County Attorney's Office Waiver of Conflict of Interest.
   - *Jeff Wassell made the motion to approve the Annual Yavapai County Attorney's Office Waiver of Conflict of Interest. Jill Myers made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye)*

   E. Discussion and possible action to approve the termination of membership with ASBA.

- *Kathleen Fleenor made the motion to approve the termination of membership with ASBA. Jill Myers made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye)*

F. Discussion and possible action to approve the hire of Fire Science Instructors, FTE .175 each, as presented.

- *Jeff Wassell made the motion to approve the hire of Fire Science Instructors, FTE .175 each, as presented. Jill Myers made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye)*

G. Discussion and possible action to approve the hire of Teacher Training Instructor, FTE .5, as presented.

- *Kathleen Fleenor made the motion to approve the hire of Teacher Training Instructor, FTE .5, as presented. Jill Myers made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye)*

6. Board Member upcoming events

A. Next Regular Board Meeting July 7, at 4:30 p.m.

7. Adjourn (Action Item)

- *Jill Myers made the motion to adjourn the meeting. Kathleen Fleenor made the second with the vote 3-0. (Kathleen Fleenor aye, Jill Myers aye, Jeff Wassell aye) The meeting adjourned at 3:17 p.m.*

Minutes submitted by Governing Board Secretary Shawnna Patton

_____ Kathleen Fleenor, Board Member

_____ Jill Myers, Board Member

_____ Jeff Wassell, Board Member