

MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Monday, April 6, 2026

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Board Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board Members present; Jeff Wassell (Chairman), Ed Mezulis (Clerk), Dave Leckington, and Jill Myers.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Jeff Wassell led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Ed Mezulis made the motion to approve the formal Agenda. Jill Myers made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

5. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting Minutes March 3
 - b) Special Meeting Minutes March 11
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 1022 for \$7,831.32
 - b) Voucher 1023 for \$26,815.26
 - c) Voucher 1024 for \$10,460.52
 - d) Voucher 1025 for \$91,323.87
- C. Approval of Payroll Vouchers
 - a) Voucher 19 for \$29,567.69
 - b) Voucher 20 for \$32,624.18
- D. March Cash Balance Report
- E. March Satellite Schools Report
- F. March Student Activity Report

- *Jeff Wassell made the motion to approve the Consent Agenda Items, with the exception of Item E March Satellite Schools Report. Ed Mezulis made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- *Superintendent Bob Weir informed the Board that Item E, March Satellite Schools Report in the Consent Agenda Items is the Final passthrough amount for the Satellite Schools for FY26.*
- *Jeff Wassell made the motion to approve the Consent Agenda Items, Item E March Satellite Schools Report. Ed Mezulis made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

6. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

7. Reports and Presentations

- A. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir updated the Board on current Central/Satellite School ADM for the Districts, Update on Forrest Fee Management previously fiscally hosted through Yavapai County, and a Legislative Update with Arizona CTED's.*
- B. Report from VACTE Board

8. Discussion and Action Items

- A. Discussion and possible action to approve the FY25 VACTE Audit, Financial Statements and USFR with Heinfeld and Meech inc. (Board Roll Call Vote)
 - *Ed Mezulis made the motion to approve the FY25 VACTE Audit, Financial Statements, and USFR with Heinfeld and Meech inc. Dave Leckington made the second with the vote 4-0. (Board Roll Call Vote: Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- B. Discussion and possible action to approve the new Extra-Duty hourly pay policy for Instructors, Instruction and Non-Instruction.
 - *Jeff Wassell made the motion to approve the new Extra-Duty hourly pay policy for Instructors, Instruction and Non-Instruction. Ed Mezulis made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- C. Discussion and possible action to approve the FY27 VACTE Hourly Contracts as presented.
 - *Ed Mezulis made the motion to approve the FY27 VACTE Hourly Contracts as presented. Jeff Wassell made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- D. Discussion and possible action to approve the FY27 VACTE Instructor Contracts as presented.
 - *Ed Mezulis made the motion to approve the FY27 VACTE Instructor Contracts as presented. Dave Leckington made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- E. Discussion and possible action to approve the FY27 VACTE Business Manager Contract as presented.

- *Jeff Wassell made the motion to approve the FY27 VACTE Business Manager Contract as presented. Ed Mezulis made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- F. Discussion and possible action to approve the FY27 VACTE Superintendent Contract as presented. The Governing Board may vote to convene into executive session to discuss the Superintendent Contract, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1).
- *Jeff Wassell made the motion for the Board to go into Executive Session. Ed Mezulis made the second with the 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)The Board went into Executive Session at 5:02 p.m.*
 - *The Board came out of Executive Session at 5:13 p.m.*
 - *Jeff Wassell made the motion to approve the FY27 VACTE Superintendent Contract as presented. Dave Leckington made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

9. Board Member upcoming events

- A. VACTE 25th Anniversary, Thursday, April 16th at 2-4 p.m.
- B. Next Regular Board Meeting May 5, at 4:30 p.m.

10. Adjourn (Action Item)

- *Jeff Wassell made the motion to adjourn the meeting. Ed Mezulis made the second with the vote 4-0. Ed Mezulis made the second with the vote 4-0. (Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye) The meeting adjourned at 5:17 p.m.*

Minutes submitted by Governing Board Secretary Shawwna Patton

_____ Dave Leckington, Board Member

_____ Jill Myers, Board Member

_____ Ed Mezulis, Board Member

_____ Jeff Wassell, Board Member