

MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD
MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326
Tuesday, January 6, 2026

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board Members present: Jeff Wassell (Chairman), Ed Mezulis (Clerk), Kathleen Fleenor, Dave Leckington, and Jill Myers.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Chairman Jeff Wassell led the Board and the audience in the Pledge of Allegiance.*

4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal agenda. Jill Myers made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Ed Mezulis aye, Jeff Wassell aye)*

5. Awards and Recognitions

VACTE Student of the Semester

- *Superintendent Bob Weir presented each Program Student of Semester recipient with a Certificate and a gift from VACTE.*

6. 2026 Board Chairman Election and Clerk Selection (Action Item)

As per VACTE Board Policy 1-103 Governing Board Organization (Note: Mingus Union High School District Member is up for Board Chairmanship)

- *Ed Mezulis made the motion for Jeff Wassell to be the VACTE Board Chairman. Dave Leckington made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Ed Mezulis aye, Jeff Wassell abstained)*
- *Jeff Wassell made the motion for Ed Mezulis to be the VACTE Board Clerk. Dave Leckington made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Jeff Wassell aye, Ed Mezulis abstained)*

7. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting Minutes December 2, 2025
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 1013 for \$56,149.23
 - b) Voucher 1014 for \$10,219.32
 - c) Voucher 1015 for \$1,191.08
- C. Approval of Payroll Vouchers
 - a) Voucher 12 for \$43,712.78
 - b) Voucher 13 for \$37,159.21
 - c) Voucher 14 for \$29,665.60
- D. December Cash Balance Report
- E. December Satellite Schools Report
- F. December Student Activity Report
- *Jeff Wassell made the motion to approve the Consent Agenda Items. Ed Mezulis made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Ed Mezulis aye, Jeff Wassell aye)*

8. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

9. Reports and Presentations

- A. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir gave the Board an overview on current Satellite Passthrough Funding and an update on VACTE Central/Satellite ADM. Superintendent Weir gave the Board Chairman Jeff Wassell a ASBA President handbook that was provided by Arizona School Board Association, and handed the Board Members, a list of upcoming Board Member Training being offered by Yavapai County School Agency. If Board Members are interested in the training, please contact Board Secretary Shawnna Patton.*
- B. Report from VACTE Board

10. Discussion and Action Items

- A. Discussion and possible action to approve MUHS LOP CTE Outdoor Education and Conservation program, presented by MUHS CTE Director Chad Elmer.
 - *MUHS CTE Director Chad Elmer introduced MUHS LOP CTE Outdoor Education and Conservation Instructor Justin Biciolis to the Board. Mr. Biciolis gave the presentation on the LOP CTE Outdoor Education and Conservation Program.*
 - *Jeff Wassell made the motion to approve the MUHS LOP CTE Outdoor Education and Conservation Program as a VACTE CTE Program pending approval through Arizona Department of Education Career Technology Department. Dave Leckington made the second*

with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Ed Mezulis aye, Jeff Wassell aye)

- B. Presentation and discussion with Stifel on Bonding opportunities for the VACTE District.
- *Randie Stein from Stifl gave the Board a presentation on possible Bonding opportunities for the VACTE District.*
- C. Discussion and possible action to approve the VACTE Public Notice for the 2026 Regular Board Meetings.
- *Ed Mezulis made the motion to approve the VACTE Public Notice for the 2026 Regular Board Meetings, with a special Note on the August and December Board meeting will be on the second Tuesday of the Month due to scheduling conflicts. Jill Myers made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Ed Mezulis aye, Jeff Wassell aye)*
- D. Discussion and possible action to approve Out of State Travel for Shawnna Patton, Business Manager, to the ACTE Region 5 Conference in Salt Lake City, Utah. April 7-12.
- *Jeff Wassell made the motion to approve the Out of State Travel for Shawnna Patton, Business Manager, to the ACTE Region 5 Conference in Salt Lake City, Utah. April 7-12. Jill Myers made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Ed Mezulis aye, Jeff Wassell aye)*

11. Board Member upcoming events

- A. Next Regular Board Meeting February 3rd, at 4:30 p.m.

12. Adjourn (Action Item)

- *Ed Mezulis made the motion to adjourn the meeting. Jill Myers made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Ed Mezulis aye, Jeff Wassell aye) The meeting adjourned at 6:19 p.m.*

Minutes submitted by Governing Board Secretary Shawnna Patton

Kathleen Fleenor, Board Member

Dave Leckington, Board Member

Jill Myers, Board Member

Ed Mezulis, Board Member

Jeff Wassell, Board Member