

**MINUTES OF THE PUBLIC HEARING AND  
REGULAR MEETING OF THE VACTE GOVERNING BOARD  
MEETING LOCATION**

Valley Academy for Career and Technology Education  
3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326  
Tuesday, December 2, 2025

**Regular Board Meeting 4:30 p.m.**

**1. Call to Order**

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the meeting to order at 4:31 p.m.*

**2. Board Roll Call**

- *Board Members present; Jeff Wassell (Chairman), Ed Mezulis (Clerk), Kathleen Fleenor, and Jill Myers.*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Jeff Wassell led the Board in the Pledge of Allegiance.*

**4. Adoption of Agenda (Action Item)**

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal agenda. Ed Mezulis made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

**5. Public Hearing**

Discussion with the Public Audience on the VACTE FY26 Revised Budget, presented by Business Manager Shawwna Patton.

**6. Consent Agenda Items (Action Item)**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
  - a) Regular Meeting Minutes November 4
  - b) Special Meeting Minutes November 18
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
  - a) Voucher 1011 for \$9,763.88
  - b) Voucher 1012 for \$114,143.29
- C. Approval of Payroll Vouchers
  - a) Voucher 10 for \$31,887.37
  - b) Voucher 11 for \$30,108.08
- D. November Cash Balance Report

E. November Satellite Schools Report

F. November Student Activity Report

- *Ed Mezulis made the motion to approve the Consent Agenda Items with the Amendment to the Minutes from the Special Board Meeting, correction to date listed in minutes. Jeff Wassell made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

## **7. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## **8. Reports and Presentations**

A. Report from Superintendent Bob Weir

- *Superintendent Bob Weir reviewed with the Board recent Supplemental/Passthrough Payments with the Satellite Districts and current Central/Satellite ADM.*

B. Report from VACTE Board

## **9. Discussion and Action Items**

A. Discussion and possible action to approve the VACTE FY26 Revised Budget.

- *Kathleen Fleenor made the motion to approve the VACTE FY26 Revised Budget. Ed Mezulis made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

B. Discussion and possible action to approve the VACTE Sick Payout, 10 Days at Contracted Daily Rate, per Board Policy; Travis Black.

- *Ed Mezulis made the motion to approve the VACTE Sick Payout, 10 Days at Contracted Daily Rate, per Board Policy; Travis Black. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

C. Discussion and possible action to approve the FY27 VACTE School Calendar.

- *Jeff Wassell made the motion to approve the FY27 VACTE School Calendar. Jill Myers made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

## **10. Board Member upcoming events**

A. Next Regular Board Meeting January 6, 2026, at 4:30 p.m.

## **11. Adjourn (Action Item)**

- *Ed Mezulis made the motion to adjourn the meeting. Jill Myers made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye) The Meeting adjourned at 4:42 p.m.*

*Minutes submitted by Governing Board Secretary Shawwna Patton*

\_\_\_\_\_ Kathleen Fleenor, Board Member

\_\_\_\_\_ Jill Myers, Board Member

\_\_\_\_\_ Ed Mezulis, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member