

# MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

## MEETING LOCATION

Valley Academy for Career and Technology Education  
3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, September 2, 2025

### Regular Board Meeting 4:30 p.m.

#### 1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

#### 2. Board Roll Call

- *Board Members present; Jeff Wassell (Chairman), Kathleen Fleenor, Dave Leckington, and Jill Myers.*

#### 3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman led the Board in the Pledge of Allegiance.*

#### 4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal agenda. Jill Myers made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

#### 5. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:

##### A. Approval of Meeting Minutes

- a) Regular Meeting Minutes August 12

##### B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9944 for \$1,492.53
- b) Voucher 1004 for \$40,886.65

##### C. Approval of Payroll Vouchers

- a) Voucher 4 for \$30,415.09
- b) Voucher 5 for \$29,552.96

##### D. August Cash Balance Report

##### E. August Satellite Schools Report

##### F. August Student Activity Report

- *Jeff Wassell made the motion to approve the Consent Agenda Items. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

## **6. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## **7. Reports and Presentations**

### **A. Report from Superintendent Bob Weir**

- *Superintendent Weir shared with the Board he will be attending a CTED Superintendent meeting and the Annual ASBA Law Conference this week.*

### **B. Report from VACTE Board**

## **8. Discussion and Action Items**

### **A. Discussion on FY26 VACTE Enrollment and Funding.**

- *Superintendent Weir discussed with the Board each VACTE Satellite School Passthrough FY26 Estimated funding amounts and current Satellite School ADM, and VACTE Central School ADM, which has included ESA Vouchers and 13<sup>th</sup> Year Students.*

### **B. Discussion and possible action to approve the Revised FY26 VACTE Budget.**

- *Jeff Wassell made the motion to approve the Revised FY26 VACTE Budget. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

### **C. Discussion on Conflict of Interest, Board Members will fill out Individual Documents.**

- *Board Members filled out Individual Documents.*

### **D. Discussion on VACTE Vendor Policy, Board Members will fill out Individual Documents.**

- *Board Members filled out Individual Documents.*

### **E. Discussion and possible action to approve the Board Member attendance of the ASBA Fall meeting for Yavapai County, September 18 in Prescott.**

- *Superintendent Weir will be attending the ASBA Fall meeting for the Board.*

### **F. Discussion on October Board Self Evaluation.**

- *Board discussed with newer Board members the Evaluation of the VACTE Board Process and to come to the next meeting with any additional notes and/or ideas.*

## **9. Board Member upcoming events**

### **A. Next Regular Board Meeting October 7, 2025, at 4:30 p.m.**

## **10. Adjourn (Action Item)**

- *Jill Myers made the motion to adjourn the meeting. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Jill Myers aye, Jeff Wassell aye) The meeting adjourned at 4:55 p.m.*

\_\_\_\_\_ Kathleen Fleenor, Board Member

\_\_\_\_\_ Dave Leckington, Board Member

\_\_\_\_\_ Jill Myers, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member