

MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, July 1, 2025

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board Members present; Jeff Wassell (Chairman), Ed Mezulis (Clerk), Kathleen Fleenor, Dave Leckington, and Jill Myers.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Jeff Wassell led the Board and Audience in the Pledge of Allegiance.*

4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal agenda. Ed Mezulis made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

5. Public Hearing

Discussion with the Governing Board and the Public Audience on the VACTE FY26 Budget will be presented by Business Manager Shawwna Patton.

6. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting Minutes June 3
 - b) Special Meeting Minutes June 16
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 9938 for \$161,139.68
 - b) Voucher 9939 for \$9,058.32
- C. Approval of Payroll Vouchers
 - a) Voucher 26 for \$12,694.68
 - b) Voucher 27 for \$3,071.50

- D. June Cash Balance Report
- E. June Satellite Schools Report
- F. June Student Activity Report
- G. 25-26 M & O Subsections, Yavapai County ESA

- *Ed Mezulis made the motion to approve the Consent Agenda Items. Jeff Wassell made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Report from Superintendent Bob Weir

- *Superintendent Bob Weir gave the Board an overview of the Final Satellite Passthrough Payments for Fiscal Year 2025 and the Estimate for Fiscal Year 2026. He informed the Board that he has started to work on the Intergovernmental Agreements with the Satellite Districts for 2027-2029 and has met with all the districts, the last two weeks to discuss current ADM, TSA Testing Results and Funding with their Superintendents and Staff. Superintendent Weir shared with the Board the recent National Events for HOSA and SkillsUSA.*

- B. Report from VACTE Board

9. Discussion and Action Items

- A. Discussion on FY25 final ADM and FY26 estimated ADM for VACTE Campuses.

- *Superintendent Bob Weir discussed with the Board updates on FY25 final ADM and FY26 estimated ADM for VACTE Campuses.*

- B. Discussion and possible action to approve the VACTE FY25 Adopted Budget as presented.

- *Jeff Wassell made the motion to approve the VACTE FY25 Adopted Budget as presented. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

- C. Discussion and possible action to approve the Hire of Education Professions Instructor as presented.

- *Ed Mezulis made the motion to approve the Hire of Education Professions Instructor as presented. Dave Leckington made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

- D. Discussion and possible action to approve the Sick Leave Payout of ten days Shawwna Patton, per VACTE Board Sick Policy.

- *Ed Mezulis made the motion to approve the Sick Leave Payout of ten days Shawwna Patton, per VACTE Board Sick Policy. Jeff Wassell made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

- E. Discussion and possible action to approve VACTE Board Members attending the ASBA Law Conference, September 3-5, 2025 at the JW Marriott Scottsdale.
- *Jeff Wassell made the motion to approve three Board Members to attend the ASBA Law Conference. Ed Mezulis made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*
- F. Discussion and possible action to approve the VACTE Model Policy Update 4.
- *Jeff Wassell made the motion to approve the VACTE Model Policy Update 4. Dave Leckington made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye)*

10. Board Member upcoming events

- A. Next Regular Board Meeting August 10, 2025, at 4:30 p.m.

11. Adjourn (Action Item)

- *Ed Mezulis made the motion to adjourn the meeting. Jill Myers made the second with the vote 5-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jill Myers aye, Jeff Wassell aye) The meeting adjourned at 5:06 p.m.*

Minutes submitted by Governing Board Secretary Shawwna Patton

_____ Kathleen Fleenor, Board Member

_____ Dave Leckington, Board Member

_____ Ed Mezulis, Board Member

_____ Jill Myers, Board Member

_____ Jeff Wassell, Board Member