

MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

MEETING LOCATION

Valley Academy for Career and Technology Education

3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, April 1, 2025

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board Members Present; Jeff Wassell (Chairman), Ed Mezulis (Clerk), Kathleen Fleenor, and Dave Leckington.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman of the Board Jeff Wassell led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal Agenda. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*

5. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting Minutes March 4
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 9926 for \$8,730.89
 - b) Voucher 9927 for \$5,314.53
 - c) Voucher 9928 for \$28,407.10
- C. Approval of Payroll Vouchers
 - a) Voucher 19 for \$32,253.00
 - b) Voucher 20 for \$27,978.75
- D. March Cash Balance Report
- E. March Satellite Schools Report
- F. March Student Activity Report

- *Kathleen Fleenor made the motion to approve the Consent Agenda Items. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*

6. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

7. Reports and Presentations

A. Report from Superintendent Bob Weir

- *Superintendent Bob Weir gave an update on the current Satellite Pass through Payments to Districts and Enrollment/ADM at the Central and Satellite Districts. He also informed the Board that the VACTE FCCLA and HOSA chapters will be going to Nationals this summer.*

B. Report from VACTE Board

8. Discussion and Action Items

A. Discussion and possible action to approve VACTE Model Policy Update 3.

- *Jeff Wassell made the motion to approve the VACTE Model Policy Update 3. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*

B. Discussion and possible action to approve the VACTE FY24 Audit, Financial Statements and USFR with Heinfeld and Meech inc. (Board Roll Call Vote)

- *Jeff Wassell made the motion to approve the VACTE FY24 Audit, Financial Services and USFR with Heinfeld and Meech, Inc. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*

C. Discussion and possible action to approve the FY26 VACTE Satellite Programs.

- *Ed Mezulis made the motion to approve the FY26 VACTE Satellite Programs with the correction to Verde Tech; Film and Animation to Digital Animation. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*

D. Discussion and possible action to approve the FY26 VACTE Central Programs.

- *Ed Mezulis made the motion to approve the FY26 VACTE Central Programs. Jeff Wassell made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*

E. Discussion and possible action to approve the FY26 VACTE CSF-301 Plan.

- *Jeff Wassell made the motion to approve the FY26 VACTE CSF-301 Plan. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*

F. Discussion and possible action to approve the FY26 VACTE CTSO Plan.

- *Jeff Wassell made the motion to approve the FY26 VACTE CTSO Plan. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*
- G. Discussion on VACTE FY26 Financial Outlook.
- H. Discussion and possible action on VACTE FY26 Insurance.
- *Ed Mezulis made the motion to approve VACTE FY26 Insurance Plan as presented. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*
- I. Discussion and possible action to approve the FY26 VACTE Hourly Maintenance Contracts as presented.
- *Jeff Wassell made the motion to approve the FY26 VACTE Hourly Maintenance Contracts as presented. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*
- J. Discussion and possible action to approve the FY26 VACTE Instructor Contracts as presented.
- *Ed Mezulis made the motion to approve the FY26 VACTE Instructor Contracts as presented, with the adjustment of .5 FTE to .625 FTE for the Teacher Training. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*
- K. Discussion and possible action to approve the FY26 VACTE District Office Contracts as presented.
- *Jeff Wassell made the motion to approve the FY26 VACTE District Office Contracts as presented. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*
- L. Discussion and possible action to approve the FY26 VACTE Administrative Contract as presented.
- *Ed Mezulis made the motion to approve the FY26 VACTE Administrative Contract as presented. Dave Leckington made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye)*

9. Board Member upcoming events

- A. Next Regular Board Meeting May 6, 2025, at 4:30 p.m.

10. Adjourn (Action Item)

- *Ed Mezulis made the motion to adjourn the meeting. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Dave Leckington aye, Ed Mezulis aye, Jeff Wassell aye) The Meeting adjourned at 5:19 p.m.*

Submitted by Governing Board Secretary Shawwna Patton

_____ Kathleen Fleenor, Board Member

_____ David Leckington, Board Member

Ed Mezulis, Board Member

Jeff Wassell, Board Member
