

MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

MEETING LOCATION

Valley Academy for Career and Technology Education

3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, November 5, 2024

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *Acting Chairman Ed Mezulis called the meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board members present; Ed Mezulis (Clerk), Kathleen Fleenor, Joe Mulcaire, and Jeff Wassell (Via Phone, Chairman)*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Kathleen Fleenor led in the Board in the Pledge of Allegiance*

4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal Agenda. Joe Mulcaire made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Joe Mulcaire aye, Jeff Wassell aye)*

5. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting Minutes October 1
 - B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 9910 for \$9,434.60
 - b) Voucher 9911 for \$12,104.73
 - c) Voucher 9912 for \$77,064.54
 - d) Voucher 9913 for \$9,219.30
 - C. Approval of Payroll Vouchers
 - a) Voucher 8 for \$28,187.67
 - b) Voucher 9 for \$28,297.97
 - D. October Cash Balance Report
 - E. October Satellite Schools Report
 - F. October Student Activity Report
- *Ed Mezulis made the motion to approve the Consent Agenda Items. Joe Mulcaire made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Joe Mulcaire aye, Jeff Wassell aye)*

6. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

7. Reports and Presentations

A. Report from Superintendent Bob Weir

- *Superintendent Bob Weir gave the Board an update on satellite pass through payments, satellite/central ADM/enrollment numbers, and informed the board that the enrollment at the central campus has increased. Superintendent Weir gave the board an update on the VACTE CTSO's involvement recently and that he attended the ASBA Yavapai County meeting last week for the Board.*

B. Report from VACTE Board

- *Board Clerk Ed Mezulis gave an overview of his recent trip to the FFA National Convention with his son and Camp Verde High School students and staff.*

8. Discussion and Action Items

A. Discussion and possible action to approve the Revised VACTE Policy 3-107, Fiscal Accounting and Financial Reporting.

- *Ed Mezulis made the motion to approve the Revised VACTE Policy 3-107, Fiscal Accounting and Financial Reporting. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Joe Mulcaire aye, Jeff Wassell aye)*

B. Discussion and possible action to approve the Out of State Travel for employees to attend the National ACTE Conference in San Antonio, Texas.

- *Kathleen Fleenor made the motion to approve the Out of State Travel for Employees to attend the National ACTE Conference in San Antonio, Texas. Jeff Wassell made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Joe Mulcaire aye, Jeff Wassell aye)*

C. Discussion and possible action to approve a Special Board Meeting, for District to Post Notice of Public Hearing, for the VACTE FY25 Revised Budget, possibly November 18th-21st.

- *Ed Mezulis made the motion to approve a Special Board meeting, for the District to Post of a Public Hearing, for the VACTE FY25 Revised Budget, November 20th at 8:30 am. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Joe Mulcaire aye, Jeff Wassell aye)*

D. Discussion and possible action to approve the ASBA Policy Bylaw Changes for the Association and to approve Shawna Patton to submit for the board.

- *Ed Mezulis made the motion to approve the ASBA Policy Bylaw Changes for the Association and to approve Shawna Patton to submit for the Board. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Joe Mulcaire aye, Jeff Wassell aye)*

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9. Board Member upcoming events

A. Next Regular Board Meeting December 3, at 4:30 p.m.

10. Adjourn (Action Item)

- *Kathleen Fleenor made the motion to adjourn the meeting. Joe Mulcaire made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Joe Mulcaire aye, Jeff Wassell aye) The Meeting adjourned at 4:49 p.m.*

Submitted by Governing Board Secretary Shawna Patton

_____ Kathleen Fleenor, Board Member

_____ Ed Mezulis, Board Member

_____ Joe Mulcaire, Board Member

_____ Jeff Wassell, Board Member