

# MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

## MEETING LOCATION

Valley Academy for Career and Technology Education

3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, October 1, 2024

### Regular Board Meeting 4:30 p.m.

#### 1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the meeting to order at 4:35 p.m. (Late start awaiting a Quorum)*

#### 2. Board Roll Call

- *Board Members present: Jeff Wassell (Chairman), Ed Mezulis (Clerk), Kathleen Fleenor, and Adam Thompson.*

#### 3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Superintendent Bob Weir Led the Board and Audience in the Pledge of Allegiance.*

#### 4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal agenda. Ed Mezulis made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Adam Thompson aye, Jeff Wassell aye)*

#### 5. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

##### A. Approval of Meeting Minutes

- a) Regular Meeting Minutes September 3

##### B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9907 for \$11,688.75
- b) Voucher 9908 for \$17,233.40
- c) Voucher 9909 for \$32,980.86

##### C. Approval of Payroll Vouchers

- a) Voucher 6 for \$27,885.54
- b) Voucher 7 for \$28,135.91

##### D. September Cash Balance Report

##### E. September Satellite Schools Report

##### F. September Student Activity Report

- *Kathleen Fleenor made the motion to approve the Consent Agenda Items. Adam Thompson made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Adam Thompson aye, Jeff Wassell aye)*

**6. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

**7. Reports and Presentations**

A. Report from Superintendent Bob Weir

- *Superintendent Bob Weir gave the Board an Update on estimated Central and Satellite ADM for FY 2025. The Satellite Campuses are down in ADM, the Central Campus is up in ADM.*

B. Report from VACTE Board

**8. Discussion and Action Items**

A. Discussion and possible action to approve the MUHS Supplemental Request; FFA Convention.

- *Ed Mezulis made the motion to approve the MUHS Supplemental Request; for four students National FFA Registration and partial travel for a total of \$2,528. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Adam Thompson aye, Jeff Wassell aye)*

B. Discussion and possible action to approve the VACTE FY24 Annual Financial Report as presented by Business Manager Shawwna Patton.

- *Jeff Wassell made the motion to approve the VACTE Fy24 Annual Financial Report as presented by Business Manager Shawwna Patton. Adam Thompson made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Adam Thompson aye, Jeff Wassell aye)*

C. Discussion on VACTE Vendor Training, each Board Member is to fill out Form.

- *Board Members present filled out the VACTE Vendor Training Form.*

D. Discussion and possible action to approve the Instructional Support Staff Pay per Performance.

- *Kathleen Fleenor made the motion to approve the Instructional Support Staff Pay per Performance. Ed Mezulis made the second with the vote 4-0.*

E. Discussion and possible action to approve the VACTE Self Board Evaluation.

- *Jeff Wassell made the motion to approve the VACTE Self Board Evaluation, consistent of previous year. Ed Mezulis made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Adam Thompson aye, Jeff Wassell aye)*

F. Discussion on Board Members attending the upcoming ASBA Yavapai County Meeting October 24, at 5-7 p.m. at the Sedona-Oak Creek School District

**9. Board Member upcoming events**

A. ASBA Yavapai County Meeting October 24, at 5-7 p.m. at the Sedona-Oak Creek School District

B. Next Regular Board Meeting November 5, at 4:30 p.m.

**10. Adjourn (Action Item)**

- *Adam Thompson made the motion to adjourn the meeting. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Ed Mezulis aye, Adam Thompson aye, Jeff Wassell aye)The meeting adjourned at 5:13 p.m.*

*Submitted by Governing Board Secretary Shawwna Patton*

\_\_\_\_\_ Kathleen Fleenor, Board Member

\_\_\_\_\_ Ed Mezulis, Board Member

\_\_\_\_\_ Adam Thompson, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member