

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF THE VACTE  
GOVERNING BOARD**

**MEETING LOCATION**

Valley Academy for Career and Technology Education  
3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326  
Tuesday, July 2, 2024

**Public Hearing and Regular Board Meeting 4:30 p.m.**

**1. Call to Order**

The Chairman will call the meeting to order.

- *The Board Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

**2. Board Roll Call**

- *Board members present: Jeff Wassell (Chairman), Ed Mezulis (Clerk), and Kathleen Fleenor.*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Superintendent Bob Weir led the board in the Pledge of Allegiance.*

**4. Adoption of Agenda (Action Item)**

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal agenda. Ed Mezulis made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

**5. Public Hearing**

Discussion with the Governing Board and the Public Audience on the VACTE FY25 Budget will be presented by Business Manager Shawna Patton.

**6. Consent Agenda Items (Action Item)**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

- a) Regular Meeting Minutes June 4
- b) Special Meeting Minutes June 18

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9834 for \$33,831.10
- b) Voucher 9835 for \$3,748.01
- c) Voucher 9836 for \$3,980.76

C. Approval of Payroll Vouchers

- a) Voucher 25 for \$13,317.96
- b) Voucher 26 for \$14,978.43

D. June Cash Balance Report

E. June Satellite Schools Report

F. June Student Activity Report

G. 24-25 M & O Subsections, Yavapai County ESA

- *Ed Mezulis made the motion to approve the Consent Agenda Items. Jeff Wassell made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

## 7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## 8. Reports and Presentations

A. Report from Superintendent Bob Weir

- *Superintendent Bob Weir gave the Board an overview on the recent National SkillsUSA Competitions and Leadership Events in Atlanta, Georgia, that VACTE Instructors, Students, and Administration attended. VACTE Students competed in Roofing, Electrical, Job Description Demo, and Employability Skills. Superintendent Bob Weir updated on estimated FY25 ADM for the VACTE Central Campus.*

B. Report from VACTE Board

## 9. Discussion and Action Items

A. Discussion on future VACTE Land/Building needs.

B. Discussion on FY24 and FY25 Enrollment.

C. Discussion and possible action to approve the VACTE FY25 Adopted Budget as presented.

- *Jeff Wassell made the motion to approve the VACTE FY25 Adopted Budget as presented. Ed Mezulis made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

D. Discussion and possible action to approve the Mingus Union High School Passthrough Funds Rollover Request as presented.

- *Jeff Wassell made the motion to approve the Mingus Union High School Passthrough Funds Rollover Request with the stipulation that they have a Certified Welding Instructor and a sustainable number of students enrolled in the program this school year. Ed Mezulis made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

E. Discussion and possible action to approve the Sick Leave Payout of ten days Shawanna Patton, per VACTE Board Sick Policy.

- *Ed Mezulis made the motion to approve the sick leave payout of ten days, Shawanna Patton, per VACTE Board Sick Policy. Jeff Wassell made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

F. Discussion and possible action to approve Board Members to attend the ASBA 48<sup>th</sup> Annual Law Conference, September 4-6, at the JW Marriott Camelback Inn in Scottsdale.

- *Jeff Wassell made the motion to approve two Board Members to attend the ASBA 48<sup>th</sup> Annual Law Conference as presented. Ed Mezulis made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

G. Discussion and possible action to approve a Board Member to be the VACTE Representative for the ASBA Delegate Session September 7.

- *Jeff Wassell made the motion to table action to approve a Board Member to the VACTE Representative for the ASBA Delegate Session September 7. Kathleen Fleenor made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

**10. Board Member upcoming events**

- A. Next Regular Board Meeting August 6, at 4:30 p.m.

**11. Adjourn (Action Item)**

- *Jeff Wassell made the motion to adjourn the meeting. Kathleen Fleenor made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye) The meeting adjourned at 4:56 p.m.*

*Submitted by Governing Board Secretary Shawwna Patton*

\_\_\_\_\_ Kathleen Fleenor, Board Member

\_\_\_\_\_ Ed Mezulis, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member