

# MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

## MEETING LOCATION

Valley Academy for Career and Technology Education

3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, May 7, 2024

### Regular Board Meeting 4:30 p.m.

#### 1. Call to Order

The Chairman will call the meeting to order.

- *Board Chairman Jeff Wassell called the meeting to order at 4:31 p.m.*

#### 2. Board Roll Call

- *Board members present: Jeff Wassell (Chairman), Ed Mezulis (clerk), and Adam Thompson.*

#### 3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Superintendent Bob Weir led the Board and the audience in the Pledge of Allegiance.*

#### 4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Ed Mezulis made the motion to approve the formal agenda. Adam Thompson made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*

#### 5. Awards and Recognitions

Student of the Semester and CTSO Awards

- *Superintendent Bob Weir presented awards to the Students of the Semester, Top Student of the Semester and CTSO Award Winners.*

#### 6. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

##### A. Approval of Meeting Minutes

- a) Regular Meeting Minutes April 2

##### B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9829 for \$10,058.29
- b) Voucher 9830 for \$9,635.64
- c) Voucher 9831 for \$41,132.13

##### C. Approval of Payroll Vouchers

- a) Voucher 21 for \$24,174.71
- b) Voucher 22 for \$24,944.30

##### D. April Cash Balance Report

##### E. April Satellite Schools Report

##### F. April Student Activity Report

- *Jeff Wassell made the motion to pull Voucher 9831 and to approve the remaining Consent Agenda Items. Ed Mezulis made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*

## 7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## 8. Reports and Presentations

- A. Report from Superintendent Bob Weir
  - *Superintendent Bob Weir gave the Board an update on upcoming SkillsUSA Nationals trip, current Satellite/Central student enrollment, and how he recently met with a local Police Station on Law Enforcement Partnerships.*
- B. Report from VACTE Board

## 9. Discussion and Action Items

- A. Discussion on FY24 and FY25 VACTE Financial/Budgets.
- B. Discussion and possible action to approve the VACTE FY24 Revised Budget, as presented.
  - *Jeff Wassell made the motion to approve the VACTE FY24 Revised Budget. Adam Thompson made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- C. Discussion and possible action to approve out-of-state Travel for SkillsUSA Instructors/Staff and Students.
  - *Ed Mezulis made the motion to approve the out-of-state Travel for SkillsUSA Instructors/Staff and students. Adam Thompson made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- D. Discussion and possible action to approve FY25 Hourly Contract, Ed Loesche, Fire Science Instructor, as presented.
  - *Jeff Wassell made the motion to approve the FY25 Hourly Contract, Fire Science Instructor. Adam Thompson made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- E. Discussion and possible action to approve FY25 Hourly Contract, Travis Black, Maintenance, as presented.
  - *Adam Thompson made the motion to approve the FY25 Hourly Contract, Maintenance. Ed Mezulis made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- F. Discussion and possible action to approve FY25 Hourly Contract FTE 0.25, Daria Weir, Counselor, as presented.
  - *Adam Thompson made the motion to approve the FY25 Hourly Contract FYE 0.25, Counselor. Ed Mezulis made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- G. Discussion and possible action to approve the hire of Attendance Secretary FTE 1.0, Lara Carbonaro, FY24 and FY25 Work Agreement as presented.

- *Ed Mezulis made the motion to approve the hire Attendance Secretary FTE 1.0, FY24 and FY25 Work Agreement. Adam Thompson made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- H. Discussion and possible action to approve the hire of Fire Science Instructor FTE 0.17, Salvador Unale, FY25 Contract as presented.
  - *Jeff Wassell made the motion to approve the hire of Fire Science Instructor FTE .17, FY25 Contract. Adam Thompson made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- I. Discussion and possible action to approve the Addendum for Increase to FY25 Current Staff as presented.
  - *Jeff Wassell made the motion to approve the Addendum for Increase to current FY25 Current Staff as presented. Ed Mezulis made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- J. Discussion and possible action to approve the FY 25 Contract, John “Eric” Ostler, Fire Science Instructor FTE 0.17, as presented.
  - *Jeff Wassell made the motion to approve the FY25 Contract for Fire Science Instructor, FTE 0.17. Ed Mezulis made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye)*
- K. First Read on VACTE Model Policy, The Trust.

**10. Board Member upcoming events**

- A. Next Regular Board Meeting June 4, at 4:30 p.m.

**11. Adjourn (Action Item)**

- *Ed Mezulis made the motion to adjourn the meeting. Adam Thompson made the second with the vote 3-0. (Ed Mezulis aye, Jeff Wassell aye, Adam Thompson aye) The Meeting adjourned at 5:49 p.m.*

*Submitted by Governing Board Secretary Shawwna Patton*

\_\_\_\_\_ Ed Mezulis, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member

\_\_\_\_\_ Adam Thompson, Board Member