

# MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

## MEETING LOCATION

Valley Academy for Career and Technology Education

3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, March 5, 2024

### Regular Board Meeting 4:30 p.m.

#### 1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the meeting to order at 4:31 p.m.*

#### 2. Board Roll Call

- *Board members present: Jeff Wassell (Chairman), Ed Mezulis (Clerk), Kathleen Fleenor, and Adam Thompson (Entered at 4:34 p.m.)*

#### 3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Superintendent Bob Weir led the Board in the Pledge of Allegiance.*

#### 4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Ed Mezulis made the motion to approve the formal agenda. Kathleen Fleenor made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

#### 5. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

##### A. Approval of Meeting Minutes

- a) Regular Meeting Minutes February 6

##### B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9823 for \$5,172.38 \*
- b) Voucher 9824 for \$3,217.62
- c) Voucher 9825 for \$28,626.50

##### C. Approval of Payroll Vouchers

- a) Voucher 17 for \$24,128.98
- b) Voucher 18 for \$24,375.78

##### D. February Cash Balance Report

##### E. February Satellite Schools Report

##### F. February Student Activity Report

- *Jeff Wassell made the motion to approve the Consent Agenda Items. Kathleen Fleenor made the second with the vote 3-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye)*

## 6. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## 7. Reports and Presentations

- A. VACTE Cosmetology presentation for the Yavapai County Education Foundation Grant
  - *Cosmetology Instructor Valentina Meraz and two VACTE Cosmetology students gave a presentation using Hot Irons purchased with the assistance of the Yavapai County Education Foundation Matching Grant.*
- B. Presentation from Teacher Training on their MATFORCE Project
  - *Teacher Training Instructor Genna Adams and two VACTE Teacher Training students gave a presentation on their MATFORCE Project, Problems with Vaping. These students have been going to local schools in the area teaching about Vaping and Substance Abuse Awareness.*
- C. Report from Superintendent Bob Weir
  - *Superintendent Bob Weir gave the Board an update on Current Satellite/Central Adm, Satellite Passthrough Payments, and Legislative Updates on 9<sup>th</sup> Grade Funding. Superintendent Weir went over the recent Audit with Heinfeld and Meech, Inc and will bring final report to Board next month to be approved.*
- D. Report from VACTE Board

## 8. Discussion and Action Items

- A. Discussion on FY24 and FY25 VACTE Financial/Budgets.
  - *Superintendent Weir gave the Board an overview on how CTEDS are funding through State Aid, Taxes, and Grants.*
- B. Discussion and possible action to approve FY25 VACTE Calendar.
  - *Ed Mezulis made the motion to approve the FY25 VACTE Calendar. Kathleen Fleenor made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*
- C. Discussion and possible action to approve possible alternatives to Board Member In-Person Signatures.
  - *Jeff Wassell made the motion to approve to have signature stamps for Each Board member with a Policy to Contact each member when used by Superintendent for Voucher Purposes only. Kathleen Fleenor made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*
- D. Discussion and possible action to approve the revised 2024 VACTE Disaster Recovery Plan.
  - *Kathleen Fleenor made the motion to approve the revised 2024 VACTE Disaster Recovery Plan. Ed Mezulis made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*
- E. Discussion and possible action to approve the FY25 Classroom Site Fund/Prop 301 Plan.
  - *Ed Mezulis made the motion to approve the FY25 Classroom Site Fund/Prop 301 Plan. Kathleen Fleenor made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*

- F. Discussion and possible action to approve the FY25 CTSO Club Stipend.
- *Jeff Wassell made the motion to approve the FY25 CTSO Club Stipend. Ed Mezulis made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*
- G. Discussion and possible action to approve out-of-state Travel for Patton and Weir; AASBO Spring Conference, April 3-5 in Laughlin, Nevada.
- *Ed Mezulis made the motion to approve out-of-state Travel for Patton and Weir; AASBO Spring Conference. Jeff Wassell made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*
- H. Discussion and possible action on participating in the Verde Valley Joint School Board Meeting the week of April 22-25, 2024. (Tentative date April 24)
- *Ed Mezulis made the motion to approve the participation of the Board in the Verde Valley Joint Board Meeting the week of April 22. Adam Thompson made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*
- I. Discussion and possible action on developing three Questions to ask Potential Yavapai County Superintendent Candidates and a VACTE main topic to discuss with other districts.
- *Ed Mezulis made the motion to have the Superintendent and Business Manager to compile 3 questions from the Board members within the next month for the Yavapai County Superintendent Candidates and the Main topic to discuss with the other districts. Kathleen Fleenor made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*
- J. First Read for VACTE ASBA Policy Service Advisory 763-786.
- K. Discussion and possible action to approve the Superintendent FY24 Evaluation and Pay per Performance. The Governing Board may vote to convene into executive session to discuss the Superintendent Evaluation and Pay per Performance, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1).
- *Kathleen Fleenor made the motion to go into Executive Session to Discuss the Superintendent Evaluation and the Pay per Performance. Ed Mezulis made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye) The Board entered Executive Session at 5:50 p.m.*
  - *Kathleen Fleenor made the motion to continue the regular session. Ed Mezulis made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye) The Board entered the regular meeting at 6:05 p.m.*
  - *Jeff Wassell made the motion to approve the Superintendent Evaluation and the Pay per Performance on the contracted amount. Kathleen Fleenor made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye)*

## **9. Board Member upcoming events**

- A. Governing Board Election Training, March 6, at 6 p.m. – Cottonwood County Annex, 10 S. 6<sup>th</sup> St., Cottonwood
- B. Next Regular Board Meeting April 2, at 4:30 p.m.

## **10. Adjourn (Action Item)**

- *Ed Mezulis made the motion to adjourn the meeting. Adam Thompson made the second with the vote 4-0. (Jeff Wassell aye, Ed Mezulis aye, Kathleen Fleenor aye, Adam Thompson aye) The Meeting adjourned at 6:07 p.m.*

*Submitted by Governing Board Secretary Shawwna Patton*

\_\_\_\_\_ Ed Mezulis, Board Member

\_\_\_\_\_ Kathleen Fleenor, Board Member

\_\_\_\_\_ Adam Thompson, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member