

# MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

## MEETING LOCATION

Valley Academy for Career and Technology Education

3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, October 3, 2023

### Regular Board Meeting 4:30 p.m.

#### 1. Call to Order

The Chairman will call the meeting to order.

- *The Board Chairman Ed Mezulis called the meeting to order at 4:30 p.m.*

#### 2. Board Roll Call

- *Board Members Present; Ed Mezulis (Chairman), Jeff Wassell (Clerk, via Phone), Kathleen Fleenor, and Joe Mulcaire.*

#### 3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Ed Mezulis led the Board in the Pledge of Allegiance.*

#### 4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Ed Mezulis made the motion to approve the formal agenda. Kathleen Fleenor made the second with the vote 4-0. (Ed Mezulis aye, Jeff Wassell aye, Kathleen Fleenor aye, Joe Mulcaire aye)*

#### 5. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

##### A. Approval of Meeting Minutes

- a) Regular Meeting Minutes September 5

##### B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9810 for \$17,552.58
- b) Voucher 9811 for \$11,045.87
- c) Voucher 9812 for \$10,971.42

##### C. Approval of Payroll Vouchers

- a) Voucher 6 for \$24,207.28
- b) Voucher 7 for \$23,991.48

##### D. September Cash Balance Report

##### E. September Satellite Schools Report

##### F. September Student Activity Report

- *Ed Mezulis made a motion to approve the Consent Agenda Items. Kathleen Fleenor made the second with the vote 4-0. (Ed Mezulis aye, Jeff Wassell aye, Kathleen Fleenor aye, Joe Mulcaire aye)*

## **6. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## **7. Reports and Presentations**

### **A. Report from Superintendent Bob Weir**

- *Superintendent Bob Weir gave an Overview on current Satellite Districts Funding and ADM for FY24. Then on the Current ADM for the VACTE Central Campus. Superintendent Weir went over the recent VACTE Audit with Heinfeld and Meech, Inc. and stated that this is only half of the Audit, the other half will take place in February. He is still waiting on a response from ADE on the recent ADE ADM VACTE Audit. Superintendent Weir informed the Board that at the next meeting students and staff that attended the recent SkillsUSA WTLI will give a presentation on their trip to Washington DC.*

### **B. Report from VACTE Board**

## **8. Discussion and Action Items**

### **A. Discussion on Future VACTE Land and Building needs.**

- *Business Manager Shawwna Patton discussed with the Board the current VACTE Capital Funding for future VACTE Land and Building needs.*

### **B. Discussion and possible action to approve the VACTE FY23 Annual Financial Report as presented by Business Manager Shawwna Patton.**

- *Kathleen Fleenor made the motion to approve the VACTE FY23 Annual Financial Report. Joe Mulcaire made the second with the vote 4-0. (Ed Mezulis aye, Jeff Wassell aye, Kathleen Fleenor aye, Joe Mulcaire aye)*

### **C. Discussion on VACTE Board Vendor Training, each Board Member is to fill out Form.**

- *Board members filled out forms and gave to Governing Board Secretary.*

### **D. Discussion and possible action on the VACTE ASBA Evaluation of Board, VACTE ASBA Policy BAA and BAA- E.**

- *Ed Mezulis made the motion to approve the VACTE ASBA Evaluation of the Board as reviewed. Joe Mulcaire made the second with the vote 4-0. (Ed Mezulis aye, Jeff Wassell aye, Kathleen Fleenor aye, Joe Mulcaire aye)*

### **E. Discussion on ASBA VACTE Board Policy Contract and additional Board Policy options.**

- *Superintendent Bob Weir discussed with the Board two Options for the VACTE Board Policy for the new year, 2025. The Model Policy, from the Trust will be at the next regular Board Meeting to discuss their Policy.*

## **9. Board Member upcoming events**

- ### **A. Next Regular Board Meeting November 7, at 4:30 p.m.**

## **10. Adjourn (Action Item)**

- *Ed Mezulis made the motion to adjourn the meeting. Kathleen Fleenor made the second with the vote 4-0. (Ed Mezulis aye, Jeff Wassell aye, Kathleen Fleenor aye, Joe Mulcaire aye) The Meeting adjourned at 5:00 p.m.*

*Submitted by Governing Board Secretary Shawwna Patton*

\_\_\_\_\_ Kathleen Fleenor, Board Member

\_\_\_\_\_ Ed Mezulis, Board Member

\_\_\_\_\_ Joe Mulcaire, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member