

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF THE VACTE
GOVERNING BOARD
MEETING LOCATION**

Valley Academy for Career and Technology Education
3405 E. State Route 89A, Building B, Cottonwood, AZ 86326
Tuesday, July 11, 2023

Public Hearing and Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the Meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board Members present; Jeff Wassell (Acting Chairman), Kathleen Fleenor, Joe Mulcaire (arrived at 4:32 p.m.), and Adam Thompson (stepped out 4:54 p.m.)*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Jeff Wassell led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal agenda. Adam Thompson made the second with the vote 3-0. (Kathleen Fleenor aye, Adam Thompson aye, and Jeff Wassell aye)*

5. Public Hearing

Discussion with the Governing Board and the Public Audience on the VACTE FY24 Budget will be presented by Business Manager Shawna Patton.

- *Business Manager Shawna Patton presented the Board with the VACTE FY24 Budget and gave an overview on changes from previous year.*

6. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

- a) Regular Meeting Minutes June 6
- b) Special Board Meeting Minutes June 20

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9754 for \$43,120.31
- b) Voucher 9755 for \$127,983.85
- c) Voucher 9756 for \$132,497.81
- d) Voucher 9757 for \$20,342.14
- e) Voucher 9800 for \$62,955.48 *

- C. Approval of Payroll Vouchers
 - a) Voucher 25 for \$33,134.10
 - b) Voucher 26 for \$8,406.18
 - c) Voucher 1 for \$10,023.68
- D. June Cash Balance Report
- E. June Satellite Schools Report
- F. June Student Activity Report
- G. 23-24 M & O Subsections, Yavapai County ESA
 - *Jeff Wassell made the motion to approve the Consent Agenda Items with the exception of Voucher 9800. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Adam Thompson aye, and Jeff Wassell aye)*
 - *Jeff Wassell made the motion to approve Voucher 9800. Joe Mulcaire made the second with the vote 3-0. Adam Thompson abstained. (Kathleen Fleenor aye, Joe Mulcaire aye, and Jeff Wassell aye)*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir gave an update on VACTE CTSO National Student Trips; Ed Rising, HOSA, and SkillsUSA. These students and Advisors will be in attendance at next regular Board meeting.*
- B. Report from VACTE Board

9. Discussion and Action Items

- A. Discussion on Future VACTE Land and Building needs.
 - *Superintendent Bob Weir discussed a recent meeting that was held at VACTE with Local Fire and Police agencies regarding a possible partnership on VACTE Building needs.*
- B. Discussion on VACTE FY24 Estimated Enrollment.
 - *Superintendent Bob Weir gave the board Current Estimated Student Adm for VACTE Central Campus for FY24, could be an increase of 40 to 50 new students.*
- C. Discussion and possible action to approve the Adopted VACTE Budget FY24.
 - *Jeff Wassell made the motion to approve the adopted VACTE Budget FY24. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Adam Thompson aye, and Jeff Wassell aye)*
- D. Discussion and possible action to approve the Cottonwood-Oak Creek School District Supplemental Request.

- *Kathleen Fleenor made the motion to approve the Cottonwood-Oak Creek School District Supplemental request. Adam Thompson made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Adam Thompson aye, and Jeff Wassell aye)*
- E. Discussion and possible action to approve the Mingus Union High School Capital Rollover Request of \$21,500 from remaining FY23 Funds.
 - *Adam Thompson made the motion to approve the Mingus Union High School Capital Rollover Request of \$21,500 from remaining FY23 Funds. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Adam Thompson aye, and Jeff Wassell aye)*
- F. Discussion and possible action to approve the Sick Leave Payout of ten days Shawwna Patton, per VACTE Board Policy GCCA.
 - *Jeff Wassell made the motion to approve the Sick Leave Payout of ten days Shawwna Patton. Joe Mulcaire made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Adam Thompson aye, and Jeff Wassell aye)*
- G. Discussion and possible action to approve Board Members to attend the ASBA 47th Annual Law Conference, September 6-8, at the JW Marriott Camelback Inn in Scottsdale.
 - *Jeff Wassell made the motion to approve two Board Members attend the ASBA 47th Annual Law Conference. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Adam Thompson aye, and Jeff Wassell aye)*
- H. Discussion and possible action to approve a Board Member to be the VACTE Representative for the ASBA Delegate Session September 9.
 - *Jeff Wassell made the motion to table approval of a Board Member to be the VACTE Representative for the ASBA Delegate Session September 9 until the next regular Board Meeting. Kathleen Fleenor made a second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Adam Thompson aye, and Jeff Wassell aye)*
- I. Discussion and possible action to approve the VACTE ASBA Policy Advisory 744-747.
 - *Jeff Wassell made the motion to table the approval of VACTE ASBA Policy Advisory 744-747 until the next regular Board Meeting. Joe Mulcaire made the second with the vote 3-0. (Kathleen Fleenor aye, Joe Mulcaire aye, and Jeff Wassell aye)*

10. Board Member upcoming events

- A. Next Regular Board Meeting Aug 8 at 4:30 p.m.

11. Adjourn (Action Item)

- *Kathleen Fleenor made the motion to adjourn the meeting. Joe Mulcaire made the second with the vote 3-0. (Kathleen Fleenor aye, Joe Mulcaire aye, and Jeff Wassell aye) The meeting adjourned at 4:56 p.m.*

Submitted by Governing Board Secretary Shawwna Patton

_____ Kathleen Fleenor, Board Member

_____ Joe Mulcaire, Board Member

_____ Adam Thompson, Board Member

Jeff Wassell, Board Member
