

MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E. State Route 89A, Building B, Cottonwood, AZ 86326
Tuesday, April 6, 2021

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Leland Wieweck called the meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board Members Present: Leland Wieweck (Chairman), Jeff Wassell (Clerk), Kathleen Fleenor, Ed Mezulis, and Adam Thompson (Entered at 4:34 p.m.).*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Superintendent Bob Weir led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Jeff Wassell made the motion to approve the formal agenda. Kathleen Fleenor made the second with the vote 4-0.*

5. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

- a) Regular Meeting Minutes March 2, 2021

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9435 for \$4,230.94
- b) Voucher 9436 for \$6,209.04
- c) Voucher 9437 for \$153,630.66

C. Approval of Payroll Vouchers

- a) Voucher 19 for \$21,033.51
- b) Voucher 20 for \$19,860.78

D. March Cash Balance Report

E. March Satellite Schools Report

F. March Student Activity Report

- *Jeff Wassell made the motion to approve the Consent Agenda Items. Kathleen Fleenor made the second with the vote 4-0.*

6. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

- *Laurie Lozano with the Call to the Public, regarding Item F; FY22 VACTE Revised Enrollment-attendance Coordinator and Instructional Support Job Description.*

7. Reports and Presentations

A. Travis Black for FY21 VACTE's Yavapai County Champions of Education Magazine Nomination.

- *Superintendent Bob Weir and Leland Wieweck presented Travis Black for his recent nomination for VACTE's Yavapai County Champions of Education Magazine.*

B. Report from Superintendent Bob Weir

- *Superintendent Bob Weir gave an update on Satellite/Central Campus ADM, a legislative update, VACTE Students will walk in Yavapai College Graduation this May, recent CTSO Winners for Ed Raising, and the current winners for SkillsUSA, more to come. Top Ed Raising winners were Andrea Verela and Amanda DiSanti.*

C. Report from VACTE Board

8. Discussion and Action Items

A. Discussion and possible action to approve the Purchase of Fire Fighters Turnout up to \$40,000, for the Fire Program.

B. *Superintendent Bob Weir gave the Board the four quotes; LN Curtis, Edarley, The Fire Store, and United Fire. Leland Wieweck made the motion to approve the purchase of 18 Turnouts with the amended amount of \$45,000 from the Vendor LN Curtis. Ed Mezulis made the second with the vote 5-0.*

C. Discussion and possible action on Yavapai College Skilled and VACTE Proposed Lease Agreement.

- *Superintendent Bob Weir presented the board with the suggestions for the lease from the Districts Attorney Ernie Calderón. Jeff Wassell made the motion to approve Superintendent Bob Weir the authority to continue negotiating with the College with the assistance of the District Attorney on the Proposed Lease. Made the second with the vote 5-0.*

D. Discussion and possible action to approve the Final FY20 Audit with Heinfeld and Meech.

- *Superintendent Bob Weir went over the Heinfeld and Meech Audit for FY20. Jeff Wassell made the motion to approve the Final Heinfeld and Meech Audit for FY20. Ed Mezulis with the second with the vote 5-0.*

E. Discussion on Central and Satellite FY22 Pre-Registration Program Enrollment Estimates.

- *Superintendent Bob Weir gave updates on Current FY22 Pre-Registration Program Enrollments.*

F. Discussion and possible action to approve the FY22 VACTE Staff Handbook.

- *Ed Mezulis made the motion to approve the Staff FY22 VACTE Staff Handbook. Kathleen Fleenor made the second with the vote 0-5. Board Member Nay: Leland Wieweck, Jeff Wassell,*

Kathleen Fleenor, Adam Thompson, and Ed Mezulis. Board felt that Superintendent Bob Weir can create and revise Employee Handbook without Board Approval.

- G. Discussion and possible action to approve the FY22 VACTE Revised Enrollment-Attendance Coordinator and Instructional Support Job Description.
- *Adam Thompson made the motion to approve the FY22 VACTE Revised Enrollment- Attendance Coordinator and Instructional Support JOB Description. Jeff Wassell made the second with the vote 4-1. Board Member Nay: Leland Wieweck.*
 - *Short estimated 10 minutes break.*
- H. Discussion and possible action to approve the FY22 VACTE Instructor Contracts (as Presented).
- *Ed Mezulis made the motion to approve the FY22 VACTE Instructor Contracts as presented. Leland Wieweck made the second with the vote 5-0.*
- I. Discussion and possible action to approve the FY22 VACTE District Office Contracts (as Presented).
- *Adam Thompson made the motion to Table the FY22 VACTE District Office Contracts (as presented) until next regular board meeting. Jeff Wassell made the second with the vote 5-0.*
- J. Discussion and possible action to have final read and approval on VACTE Policy GCCA.
- *Kathleen Fleenor made the motion to approve the VACTE Policy GCCA. Leland Wieweck made the second with the vote 5-0.*
- K. First read on VACTE Policy GCD
- L. Discussion and possible action to approve the FY21 Superintendent Evaluation and Pay per Performance. The Governing Board may vote to convene into executive session to discuss and evaluate the Superintendent, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1).
- *Leland Wieweck made the motion to convene into Executive session to discuss the Superintendent Evaluation. Jeff Wassell made the second with the vote 5-0. Entered Executive session at 6:30 pm.*
 - *Jeff Wassell made the motion to exit Executive session. Leland Wieweck made the second with the vote 5-0. Exited the Executive session at 6:53 p.m.*
 - *Jeff Wassell made the motion to approve the Superintendent Evaluation and the Pay Per Performance. Kathleen Fleenor made the second with the vote 5-0.*

9. Board Members Request for items on Next Agenda and Board Member upcoming events

- A. Next Regular Board Meeting May 4, 2021 at 4:30 p.m.

10. Adjourn

- *Jeff Wassell made the motion to adjourn the meeting. Ed Mezulis made the second with the vote 5-0. The Meeting adjourned at 6:56 p.m.*

Submitted by Governing Board Secretary Shawwna Patton

Kathleen Fleenor, Board Member

Ed Mezulis, Board Member

Adam Thompson, Board Member

Jeff Wassell, Board Member

Leland Wieweck, Board Member