

MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E. State Route 89A, Building B, Cottonwood, AZ 86326
Tuesday, March 7, 2023

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *Ed Mezulis called the meeting to order at 4:30 pm.*

2. Board Roll Call

- *Board Members Present: Kathleen Fleenor, Joe Mulcaire, Ed Mezulis, Adam Thompson (left meeting at 5:33 p.m.), and Jeff Wassell.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Ed Mezulis led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Kathleen Fleenor made the motion to approve the formal Agenda. Jeff Wassell made the second with the vote 5-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, Adam Thompson aye, and Jeff Wassell aye)*

5. Awards and Recognitions

6. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting Minutes February 7, 2023
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 9737 for \$6,981.90
 - b) Voucher 9738 for \$5,992.87
 - c) Voucher 9739 for \$158,805.13
 - d) Voucher 9740 for \$78,355.20
 - e) Voucher 9741 for \$9,257.21
- C. Approval of Payroll Vouchers
 - a) Voucher 16 for \$14,776.56
 - b) Voucher 17 for \$14,865.93
 - c) Voucher 18 for \$14,876.94
- D. February Cash Balance Report

- E. February Satellite Schools Report
- F. February Student Activity Report
 - *Jeff Wassell made the motion to approve the Consent Agenda Items. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, Adam Thompson aye, and Jeff Wassell aye)*
 - *No Item 7 on agenda.*

8. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

9. Reports and Presentations

- A. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir gave the Board an update on current Satellite funding and ADM. He also gave the Board an overview on the CTE 8th Grade Exploration day, that occurred earlier in the day. VACTE had all Instructors along with students from each program, presenting Skills learned in each program. Superintendent Weir informed the Board on the recent agreement with Cottonwood-Oak Creek School District, on the leasing of the Activity Bus for their use. This has been approved through the Trust, which is the Property/Liability Insurance. VACTE has finished their FY23 Audit with Heinfeld and Meech and will be bringing that to the next Board Meeting.*
- B. Report from VACTE Board

10. Discussion and Action Items

- A. Discussion and possible action to approve the VACTE ASBA Policy Advisories 739, 741, 742, and 743.
 - *Kathleen Fleenor made the motion to approve the ASBA Policy Advisories 739, 741, 742, and 743. Adam Thompson made the second with the vote 5-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, Adam Thompson aye, and Jeff Wassell aye)*
- B. Discussion and possible action to approve the VACTE Annual Conflict of Interest Waiver Letter with Yavapai County Superintendent Agency from Yavapai County Attorney's office.
 - *Jeff Wassell made the motion to approve the to approve the VACTE Annual Conflict of Interest Waiver Letter with Yavapai County Superintendent Agency from Yavapai County Attorney's office. Joe Mulcaire made the second with the vote 5-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, Adam Thompson aye, and Jeff Wassell aye)*
- C. Discussion on Future VACTE Land and Building needs.
- D. Discussion on VACTE FY23 and FY24 Budget.
- E. Discussion and possible action to approve VACTE Central Campus Programs FY24 as presented.
 - *Jeff Wassell made the motion to approve the VACTE Central Campus Programs FY24 as presented. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, Adam Thompson aye, and Jeff Wassell aye)*

- F. Discussion and possible action to approve VACTE Satellite Campus Programs FY24 as presented.
- *Jeff Wassell made the motion to approve VACTE Satellite Campus Programs FY24 as presented. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, Adam Thompson aye, and Jeff Wassell aye)*
- G. Discussion and possible action to approve the VACTE Cosmetology Building Lease.
- *Jeff Wassell made the motion to approve the VACTE Cosmetology Building Lease. Kathleen Fleenor made the second with the vote 5-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, Adam Thompson aye, and Jeff Wassell aye)*
- H. Discussion and possible action to approve the Cosmetology Instructor Position as presented.
- *Adam Thompson made the motion to approve the Cosmetology Instructor Position as presented. Joe Mulcaire made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*
- I. Discussion and possible action to approve the Purchase of Cosmetology Equipment as presented.
- *Jeff Wassell made the motion to approve the Purchase of Cosmetology Equipment as presented from Collins Manufacturing Company. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*
- J. Discussion and possible action to approve the VACTE Construction Instructor increase adjustment for FY24 as presented.
- *Ed Mezulis made the motion to approve the VACTE Construction Instructor increase adjustment for FY24 as presented. Jeff Wassell made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*
- K. Discussion and possible action to approve the VACTE Instructor Contracts for FY24 as presented.
- *Ed Mezulis made the motion to approve the VACTE Instructor Contracts for FY24. Joe Mulcaire made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*
- L. Discussion and possible action to approve the VACTE CTE School Counselor Position as presented.
- *Kathleen Fleenor made the motion to approve the VACTE CTE School Counselor Position as presented. Jeff Wassell made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*
- M. Discussion and possible action to approve the VACTE Attendance Secretary as presented.
- *Kathleen Fleenor made the motion to table the VACTE Attendance Secretary as presented. Joe Mulcaire made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*
- N. Discussion and possible action to approve the Superintendent FY23 Evaluation and Pay per Performance. The Governing Board may vote to convene into executive session to discuss Superintendent current and upcoming possible contracts, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1).
- *Jeff Wassell made the motion to go into Executive session. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye) The Board, Superintendent Bob Weir, and Board Secretary Shawwna Patton went into Executive session at 6:04 p.m.*
 - *The Board, Superintendent Bob Weir, and Board Secretary came out of Executive session at 6:23 p.m.*

- *Jeff Wassell made the motion to approve the Superintendent Evaluation and Pay per Performance. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*
- O. Discussion and possible action to approve the selection of Board Chairman and/or Board Member to negotiate FY24 Superintendent Contract.
- *Ed Mezulis made the motion to approve Board Members Jeff Wassell and Joe Mulcaire to meet with Superintendent Weir to negotiate possible FY24 Superintendent Contract. Kathleen Fleenor made the second with the vote 4-0. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*

11. Board Members Request for items on Next Agenda and Board Member upcoming events

- A. Next Regular Board Meeting April 4 at 4:30 p.m.

12. Adjourn (Action Item)

- *Jeff Wassell made the motion to adjourn the meeting. Ed Mezulis made the second with the vote 4-0. The meeting adjourned at 6:26 p.m. (Kathleen Fleenor aye, Joe Mulcaire aye, Ed Mezulis aye, and Jeff Wassell aye)*

Submitted by Governing Board Secretary Shawwna Patton

_____ Kathleen Fleenor, Board Member

_____ Ed Mezulis, Board Member

_____ Joe Mulcaire, Board Member

_____ Adam Thompson, Board Member

_____ Jeff Wassell, Board Member