

# MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

## MEETING LOCATION

Valley Academy for Career and Technology Education  
3405 E. State Route 89A, Building B, Cottonwood, AZ 86326  
Tuesday, March 1, 2022

### Regular Board Meeting 4:30 p.m.

#### 1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman, Jeff Wassell, called the meeting to order at 4:30 p.m.*

#### 2. Board Roll Call

- *Board Members Present: Jeff Wassell (Chairman), Ed Mezulis (Clerk, via phone), Adam Thompson, and Leland Wieweck.*

#### 3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Superintendent Bob Weir led the Board in the Pledge of Allegiance.*

#### 4. Adoption of Agenda (Action Item)

The Board will now approve the formal agenda.

- *Leland Wieweck made the motion to approve the formal Agenda. Adam Thompson made the second with the vote 4-0.*

#### 5. Awards and Recognitions

#### 6. Consent Agenda Items (Action Item)

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

- a) Regular Meeting February 1

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9527 for \$14,280.71  
b) Voucher 9528 for \$6,368.50

C. Approval of Payroll Vouchers

- a) Voucher 17 for \$ 21,547.41

D. February Cash Balance Report

E. February Satellite Schools Report

F. February Student Activity Report

- *Jeff Wassell made the motion to approve the Consent Agenda Items. Adam Thompson made the second with the vote 4-0.*

#### 7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## **8. Reports and Presentations**

### **A. Report from Superintendent Bob Weir**

- *Superintendent Bob Weir went over recent Legislative updates with the board, that he was just informed from the CTED Superintendent Meeting that day. He also informed the Board on the recent grant awarded to SkillsUSA VACTE Construction Program for \$3,000 and the article for their National Championship for Workplace Skills.*

### **B. Report from VACTE Board**

## **9. Discussion and Action Items**

### **A. Discussion on current and upcoming Budget.**

- *Superintendent Bob Weir and Business Manager Shawwna Patton gave the board a quick update on possible FY23 Budget increases.*

### **B. Discussion on recent FY21 Audit with Heinfeld and Meech.**

- *Superintendent Bob Weir and Business Manager Shawwna Patton went over the recent findings with the FY21 Audit with Heinfeld and Meech.*

### **C. Discussion and possible action to approved Revised Disaster Recovery.**

- *Jeff Wassell made the motion to approve the Revised Disaster Recovery Plan. Leland Wieweck made the second with the vote 4-0.*

### **D. Discussion and possible action on current and upcoming Lease on Building and/or Facilities.**

- *Jeff Wassell made the motion to approve the New Lease as presented. Adam Thompson made the second with the vote 4-0.*

### **E. Discussion and possible action to approve the Visions Hosting agreement with NAU Education Technology Consortium.**

- *Leland Wieweck made the motion to approve the Visions Hosting Agreement with NAU Education Technology Consortium. Adam Thompson made the second with the vote 4-0.*

### **F. Discussion and possible action to approve out of state travel for Shawwna Patton, to AASBO Spring Conference, April 6-8 in Laughlin, Nevada.**

- *Leland Wieweck made the motion to approve the out of state travel for Shawwna Patton, to AASBO Spring Conference, April 6-8 in Laughlin, Nevada. Adam Thompson made the second with the vote 4-0.*

### **G. Discussion and possible action to approve Superintendent FY 22 Evaluation and Pay per Performance. The Governing Board may vote to convene into executive session to discuss Superintendent current and upcoming possible contracts, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1).**

- *Jeff Wassell made the motion to convene into Executive Session. Leland Wieweck made the second with the vote 4-0. The Board convened into Executive session at 5:13 p.m.*
- *The Board Came out of Executive Session at 5:42 p.m.*
- *Leland Wieweck made the motion to approve the Board Completed Superintendent Evaluation and the 2.5% Pay per Performance. Adam Thompson made the second with the vote 4-0.*

- H. Discussion and possible action to approve the Retirement of Superintendent Bob Weir on April 29.
  - *Jeff Wassell made the motion to approve the Retirement of Superintendent Bob Weir on April 29. Leland Wieweck made the second with the vote 4-0.*
- I. Discussion and possible action to approve the Superintendent Contract through ESI for Superintendent Bob Weir for April 30 to June 30.
  - *Jeff Wassell made the motion to approve the Superintendent Contract through ESI for Superintendent Bob Weir for April 30 to June 30, 2022. Adam Thompson made the second with the vote 4-0.*

**10. Board Members Request for items on Next Agenda and Board Member upcoming events**

- A. Yavapai County Educational Services Perspective/New Board Training and Election Documentation workshop March 7 at 4 p.m. at Cottonwood Oak Creek School District Office.
- B. Next Regular Board Meeting April 5 at 4:30 p.m.
- C. Governing Board Training New and Prospective Members April 7 at 4 p.m.

**11. Adjourn (Action Item)**

- *Adam Thompson made the motion to adjourn the meeting. Leland Wieweck made the second with the vote 4-0. The meeting adjourned at 5:49 p.m.*

*Submitted by Superintendent Bob Weir*

	Ed Mezulis, Board Member
	Adam Thompson, Board Member
	Jeff Wassell, Board Member
	Leland Wieweck, Board Member