

# MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

## MEETING LOCATION

Valley Academy for Career and Technology Education  
3405 E. State Route 89A, Building B, Cottonwood, AZ 86326  
Tuesday, October 1, 2019

### Regular Board Meeting 4:30 p.m.

#### 1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Jeff Wassell called the meeting to order at 4:30 p.m.*

#### 2. Board Roll Call

- *Board Members present: Jeff Wassell (Chairman), Kathleen Fleenor, Adam Thompson (Came in at 4:33 p.m.), and Leland Wieweck. Steve Pike was absent.*

#### 3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Jeff Wassell Let the Board in the Pledge of Allegiance.*

#### 4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Leland Wieweck made the motion to approve the formal agenda. Kathleen Fleenor made the second with the vote 3-0.*

#### 5. Awards and Recognitions

New VACTE Board Member Recognition Kathleen Fleenor from Clarkdale-Jerome

National Finalist for ACTE Superintendent Bob Weir

October Jones Ford Verde Valley and VACTE CTE Student of the Month Recipients:

Marie Huff (CVHS Graphic/Web Design)

Tristan Wright (MUHS Digital Film)

Ramiro Alvarez-Araiza (VACTE and Sedona Construction)

Kaeden Purinton (VACTE Fire Science Program)

#### 6. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

##### A. Approval of Meeting Minutes

- a) Regular Board Meeting September 3<sup>rd</sup>

##### B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9309 for \$8,620.41
- b) Voucher 9310 for \$8,791.81
- c) Voucher 9311 for \$8,126.38

- d) Voucher 9312 for \$9,893.87
- e) Voucher 9313 for \$35,516.14
- C. Approval of Payroll Vouchers
  - a) Voucher 6 for \$18,023.71
  - b) Voucher 7 for \$18,419.79
- D. September Cash Balance Report
- E. September Satellite Schools Report
- F. September Student Activity Report
- *Updated Cash Balance was presented to the Board by Business Manager Shawwna Patton. Leland Wieweck made the motion to approve the Consent Agenda Items. Kathleen Fleenor made the second with the vote 4-0.*

## 7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## 8. Reports and Presentations

- A. Report from Superintendent Bob Weir
  - *Superintendent Board Weir gave a current update on ADM for the Central and Satellite Campuses. The overall ADM is up for the district. Superintendent Weir went over the recent CTED changes that he was made aware of at the last CTED Superintendent Meeting. The Auditor General has given a clear draft on the Requirements for all the CTED's in the state.*
- B. Report from VACTE Board
- C. Report from Patton, Weir, and Wassell on ASBA Law Conference
  - *Business Manager Shawwna Patton, Board Member Jeff Wassell, and Superintendent Bob Weir each gave a report on their attendance at the ASBA Law Conference.*
- D. Report from Karen Amoscato on ACTE Summer Conference
  - *Nursing Instructor Karen Amoscato went over her experience at the ACTE Summer Conference and program needs.*

## 9. Discussion and Action Items

- A. Discussion and possible action to approve CTSO Sponsors/Stipends for FY20; Amoscato (HOSA), Barr (FCCLA), Black (SkillsUSA Construction), Darby (SkillsUSA Fire Science), and Lozano (Educators Rising).
  - *Leland Wieweck made the motion to approve CTSO Sponsors/Stipends for FY20; Amoscato (HOSA), Barr (FCCLA), Black (SkillsUSA Construction), Darby (SkillsUSA Fire Science), and Lozano (Educators Rising). Adam Thompson made the second with the vote 4-0.*
- B. Discussion and possible action to approve the Final Read of ASBA Policy Advisory 651-669; with removal of Policy Advisory 662 and 668.
  - *Superintendent Bob Weir did give the board some district changes that are now in place due to the changes in Policy DJE. Adam Thompson made the motion to approve the Final Read of ASBA Policy Advisory 651-669; with removal of Policy Advisory 662 and 668. Jeff Wassell made the second with the vote 4-0.*

- C. Discussion and possible action on VACTE Strategic Plan and Goals.
- *Jeff Wassell made the motion to Table this item until the next regular board meeting. Give Superintendent Bob Weir time to meet with Board Member Kathleen Fleenor and go over the history of this current document. Adam Thompson made the second with the vote 4-0.*
- D. Discussion and possible action on VACTE Security Cameras Purchase/Installation for District offices and classrooms.
- *Adam Thompson recused himself as a board member for this item. He is available for Questions as a Vendor; Wired Up.*
  - *Leland Wieweck made the motion to approve Wired-Up for the Purchase, Installation, and Service Agreement for the VACTE Security Cameras/System. Kathleen Fleenor made the second with the vote 3-0. Adam Thompson did abstain due to conflict being Co-Owner of Wired-up. The Board did choose this Vendor out of the three bids/quotes due to Vendor Responsiveness, Warranty, and Service Agreement.*
- E. Discussion and possible action to approve the agreement with Yavapai County Education Service Agency.
- *Jeff Wassell made the motion to approve the agreement with Yavapai County Education Service Agency. Adam Thompson made the second with the vote 4-0.*
- F. Discussion and possible action to approve the VACTE Clerk for remainder of 2019.
- *Adam Thompson made the nomination and the motion to approve Leland Wieweck as the Clerk for the remainder of 2019. Jeff Wassell made the second with the vote 4-0.*
- G. Discussion and possible action to approve new Board Member Kathleen Fleenor or current Board Member Jeff Wassell as an authorized signer for the district Country Bank Accounts.
- *Jeff Wassell made the motion to approve Kathleen Fleenor as an Authorized signer for the District Bank Account at Country Bank to replace resigned Board Member Frank Vander Horst. Leland Wieweck made the second with the vote 4-0.*
- H. Discussion and possible action to approve the Board Self Evaluation; Policy BAA and BAA-E.
- *Adam Thompson made the motion to approve the VACTE Board Self Evaluation. Jeff Wassell made the second with the vote 4-0. The Evaluation was checked on Satisfactory from A to F. The Board felt that the four major challenges the board faces are: Continuous communication with the schools, continuing to get the VACTE name out to the public, transportation from the Satellite Schools, and the upcoming Central Campus Space with the growth of the district. The Districts weaknesses are: Community awareness of the district and the state Legislative issues with CTEDs. The Significant accomplishments made by the district are the continuous yearly ADM Increase.*
- I. Discussion on Attorney/Auditor General Recent Issued Report. The Governing Board may vote to convene in executive session pursuant to A.R.S. §38-431.03(A)(4) for consultation with the District's Attorney(s). The District's Attorney(s) may appear telephonically.

## **10. Board Members Request for items on Next Agenda and Board Member upcoming events**

- A. New and Prospective Governing Board Member Training, at the YCESA training room in Prescott, October 24<sup>th</sup> 4-8 p.m.
- B. Next Regular Board Meeting November 5<sup>th</sup> at 4:30 p.m.
- *Special Board Meeting to approve the AFR for FY19 Monday, October 7<sup>th</sup> at 4:30 p.m.*

## **11. Adjourn**

- *Leland Wieweck made the motion to adjourn the meeting. Adam Thompson made the second with the vote 4-0. The meeting adjourned at 6:22 p.m.*

*Submitted by Governing Board Secretary Shawna Patton*

_____	Kathleen Fleenor, Board Member
_____	Steve Pike, Board Member
_____	Adam Thompson, Board Member
_____	Jeff Wassell, Board Member
_____	Leland Wieweck, Board Member