

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF THE VACTE
GOVERNING BOARD**

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E. State Route 89A, Building B, Cottonwood, AZ 86326
Tuesday July 9, 2019

Public Hearing and Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Clerk Jeff Wassell called the meeting to order at 4:31 p.m.*

2. Board Roll Call

- *Board Members present: Jeff Wassell (Clerk), Adam Thompson, Frank Vander Horst (via phone), Steve Pike (via phone).*
- *Board Members absent: Leland Wieweck*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Superintendent Bob Weir led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Frank Vander Horst moved to approve the formal agenda. Adam Thompson seconded. Passed with a vote of 4 to 0.*

5. Public Hearing

Discussion with the Governing Board and the Public Audience on the VACTE FY20 Budget will be presented by Superintendent Bob Weir, prepared by Business Manager Shawna Patton.

- *There were no members from the public represented. There was no discussion.*

6. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Board Meeting June 4th, 2019
 - b) Special Board Meeting June 17th, 2019
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 9247 for \$7,597.23
 - b) Voucher 9248 for \$24,614.00
 - c) Voucher 9249 for \$101,562.11
 - d) Voucher 9250 for \$10,128.26
 - e) Voucher 9300 for \$26,227.21

- C. Approval of Payroll Vouchers
 - a) Voucher 25 for \$21,218.74
 - b) Voucher 26 for \$20718.11
 - c) Voucher 1 for \$11,022.20
- D. June Cash Balance Report
- E. June Satellite Schools Report
- F. June Student Activity Report
- G. 19-20 M & O Subsections, Yavapai County ESA
- *Jeff Wassell moved to accept the consent agenda with the exception of item B(e). Frank Vander Horst seconded. Motion passed with a vote of 4 to 0.*
- *Frank Vander Host moved to approve Item B(e), Payment to Wired Up for Security. Jeff Wassell seconded. Motion passed with a vote of 3 to 0 with Adam Thompson abstaining.*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

- *No members of public in attendance*

8. Reports and Presentations

A. Report from Superintendent Bob Weir

- *Superintendent Bob Weir reported that he along with Program Manager, Donna Green, had met with all three satellite high schools to discuss end-of-year program results, projected income for 2019/2020, what assistance VACTE could provide teachers and programs, as well as possibilities for new programs (central and satellite). He also reported that Donna Green had attended the annual CTED Superintendent's Retreat in his place. Discussion at the retreat focused on the ongoing discussions with ADE regarding the calculation of ADM. Lastly, he shared that the Construction SkillsUSA Team had returned from a successful trip to the SkillsUSA Conference in Louisville, Kentucky where they received recognition as one of the top eight teams nationally as a "Model of Excellence".*

B. Report from VACTE Board

- *Discussion was held regarding satellite school carryover funds and how and when they have decided to use these funds. Inquiry was also made as to how VACTE will be assisting the satellites in raising end-of-program assessment scores.*

9. Discussion and Action Items

A. Discussion and possible action to approve the Updated 301 for the FY20.

- *Adam Thompson moved to approve the Updated 301 Plan for Fiscal Year 2020. Frank Vander Horst seconded. Motion passed with a vote of 4 to 0.*

B. Discussion and possible action to approve the CTSO plan for FY20.

- *Jeff Wassell moved to approve the CTSO Plan for Fiscal Year 2020. Adam Thompson seconded. Motion passed with a vote of 4 to 0.*

- C. Discussion and possible action to approve the FY20 VACTE Budget as Presented.
 - *Frank Vander Horst moved to approve the Fiscal Year 2020 VACTE Budget as presented. Adam Thompson seconded. Motion passed with a vote of 4 to 0.*
- D. Discussion and possible action to approve the Procedure for Waiving Insurance Stipend.
 - *Jeff Wassell moved to approve the Procedure for Waiving the Health Insurance Stipend. Frank Vander Horst seconded. Motion passed with a vote of 3 to 1 with Steve Pike voting No.*
- E. Discussion and possible action to approve the Concurrent Enrollment IGA FY 20 with Yavapai College.
 - *Frank Vander Horst moved to approve the Concurrent Enrollment IGA for Fiscal Year 2020 with Yavapai College. Adam Thompson seconded. Motion passed with a vote of 4 to 0.*
- F. Discussion and possible action to approve the Sedona Oak Creek Unified School District IGA for FY21-23.
 - *Jeff Wassell moved to approve the Sedona Oak Creek Unified School District IGA for Fiscal Years 2021 through 2023. Frank Vander Horst seconded. Motion passed with a vote of 4 to 0.*
- G. Discussion on Board Conflict of Interest, ASBA Policy BCB.
 - *Superintendent Bob Weir explained that this policy requires all Board members as well as VACTE staff sign a “Conflict of Interest” statement annually.*
- H. Discussion and possible action to approve the ASBA Policy Advisory 646-650 (Final Read, IHAMB-R removed).
 - *Frank Vander Horst moved to approve the ASBA Policy Advisory 646-650 (Final Read, IHAMB-R removed). Jeff Wassell seconded. Motion passed with a vote of 4 to 0.*
- I. Discussion and possible action to remove Policy IHAMB from the VACTE ASBA Policy.
 - *Frank Vander Horst moved to remove Policy IHAMB from the VACTE ASBA Policy. Adam Thompson seconded. Motion passed with a vote of 4 to 0.*

10. Board Members Request for items on Next Agenda and Board Member upcoming events

- A. VACTE Parent/Student Night July 31st at 6 p.m.
- B. Yavapai College Parent/Student Night August 1st at 6 p.m.
- C. Next Regular Board Meeting August 6th at 4:30 p.m.
 - *Board members requested that a VACTE security report and confirmation of attendees to the ASBA Law Conference September 4 to 6 be placed on the meeting agenda.*

11. Adjourn

- *Adam Thompson moved to adjourn the meeting. Frank Vander Horst seconded. Motion passed with a vote of 4 to 0. Meeting adjourned at 5:28 p.m.*

Submitted by Program Manager Donna Green

_____	Frank Vander Horst, Board Chairman
_____	Jeff Wassell, Board Clerk
_____	Adam Thompson, Board Member
_____	Steve Pike, Board Member