



**Valley Academy for Career and
Technology Education**

SKILLS FOR TODAY, CAREERS FOR A LIFETIME

EARLY DISMISSAL FORM

If it is necessary for a student to leave a class early, this completed early dismissal form must be completed and signed by the legal guardian. This form is to be given to the course instructor before or on the date of dismissal. A legal guardian may also appear at the class in person and request a student's early dismissal. Students leaving a class early must sign out with the instructor.

Today's Date _____

Student's name: _____

Time Left _____

Returning (circle one)

YES

NO

Reason for leaving class early: _____

Printed name of parent/guardian: _____

Signature of parent or guardian: _____

Parent/guardian phone number: _____

Parent/guardian email: _____

Return this form to instructor if and when necessary for early dismissal from class.