

**MINUTES OF THE REGULAR MEETING OF THE  
VACTE GOVERNING BOARD  
MEETING LOCATION**

Valley Academy for Career and Technology Education  
3405 E State Route 89A Building B, Cottonwood, AZ 86326  
Tuesday May 7<sup>th</sup>, 2019

**Regular Board Meeting 4:00 p.m.**

**1. Call to Order**

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4:02 p.m.*

**2. Board Roll Call**

- *Board Members present: Frank Vander Horst (chairman), Adam Thompson (via phone, entered meeting at 4:30 p.m.), Steve Pike (Entered at 4:13 p.m.) and Jeff Wassell.*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The Chairman Frank Vander Horst led the board in the Pledge of Allegiance.*

**4. Adoption of Agenda**

The Board will now approve the formal agenda.

- *Frank Vander Horst made the motion to approve the agenda. Jeff Wassell made the second with the vote 3-0.*

**5. Awards and Recognitions**

- April Jones Ford Verde Valley and VACTE CTE Student of the Month Recipients:  
Nathanan Knight (CVHS Audio/Music Recording Program)  
Lucas Doerksen (VACTE – MUHS Construction Program)  
Breanna Mylott (VACTE Certified Fire Science Program)  
Brina Church (VACTE Nursing (CNA) Program)
- SkillsUSA Construction club received Gold Chapter or Excellence award at the recent SkillsUSA State Competition.
- SkillsUSA Advisor Travis Black received Advisor of the year at the recent SkillsUSA State Competition.
- Region V Administrator of the Year, Superintendent Bob Weir, awarded at the recent conference in Montana.

**6. Consent Agenda Items**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes

- a) Joint Board Meeting with Sedona April 2, 2019
- b) Regular Board Meeting April 2, 2019
- c) Special Board Meeting May 1, 2019
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
  - a) Voucher 9237 for \$1,872.56
  - b) Voucher 9238 for \$2,568.40
  - c) Voucher 9239 for \$7,746.44
  - d) Voucher 9240 for \$8,958.61
  - e) Voucher 9241 for \$71,266.03
- C. Approval of Payroll Vouchers
  - a) Voucher 21 for \$17,381.05
  - b) Voucher 22 for \$16,572.98
- D. April Cash Balance Report
- E. April Satellite Schools Report
- F. April Student Activity Report
- *Frank Vander Horst requested that Item E April Satellite Schools Report and Voucher 9238 be pulled from the Consent Agenda Items.*
- *Jeff Wassell made the motion to approve the Consent Agenda Items without item E April Satellite Schools Report and Voucher 9238. Steve Pike made the second with the vote 4-0.*
- *Jeff Wassell made the motion to approve Voucher 9238. Steve Pike made the second with the vote 3-0. Adam Thompson abstained due to conflict with Wired-up Invoice.*
- *Jeff Wassell made the motion to approve Item E April Satellite Schools Report. Steve Pike made the second with the vote 4-0.*

## 7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## 8. Reports and Presentations

- A. Report from all CTSO Advisors
  - *Lucas Doerksen and Jon Schorr from Construction SkillsUSA gave a yearend report to the board, with advisor Travis Black.*
  - *Karen Amoscatto gave a yearend report on HOSA.*
  - *Laurie Lozano gave a yearend report on Education Professions.*
- B. Report from Donna Green on End of Program Test Results
  - *Donna Green gave the board an overview on the End of Program Assessment Final Results.*
- C. Report from Superintendent Bob Weir
  - *Superintendent Bob Weir discussed with the board the current ADM at end of the year. He gave a recap on his months meetings and events. He invited the Board to the upcoming VACTE Award Ceremony May 15<sup>th</sup>.*

**9. Action Items**

- A. Discussion and possible action to approve new Satellite Courses/Programs for FY20.
  - *Jeff Wassell made the motion to approve the Satellite Courses/Programs for FY20. Steve Pike made the second with the vote 4-0.*
- B. Discussion and possible action to approve new VACTE Strategic Plan Mission and Vision Statement.
  - *Jeff Wassell made the motion to table this item to the June Regular meeting. Steve Pike made the second with the vote 4-0.*
- C. Discussion and possible action to approve VACTE Facility Cleaning.
- D. Discussion and possible action to approve VACTE FY19 Budget Revision.
  - *Jeff Wassell made the motion to approve the revised FY19 Budget with the Corrections to page two. Adam Thompson made the second with the vote 4-0.*

**10. Board Members Request for items on Next Agenda and Board Member upcoming events**

- A. VACTE End of Year Banquet for Student Certifications at the Verde Valley Fair Grounds May 15<sup>th</sup> at 6 p.m.
- B. Regular Board Meeting June 4<sup>th</sup> at 4 p.m.

**11. Adjourn**

- *Jeff Wassell made the motion to adjourn the meeting. Steve Pike made the second with the vote 4-0. The meeting adjourned at 6:15 p.m.*

*Submitted by Board Secretary Shawwna Patton*

\_\_\_\_\_ Frank Vander Horst, Board Chairman

\_\_\_\_\_ Jeff Wassell, Board Clerk

\_\_\_\_\_ Adam Thompson, Board Member

\_\_\_\_\_ Steve Pike, Board Member