

**MINUTES OF THE REGULAR MEETING OF THE
VACTE GOVERNING BOARD
MEETING LOCATION**

Valley Academy for Career and Technology Education
3405 E State Route 89A Building B, Cottonwood, AZ 86326
Tuesday April 2nd, 2019

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4:40 p.m.*

2. Board Roll Call

- *Board Members Present: Frank Vander Horst (Chairman), Jeff Wassell (Clerk, Via Phone), Adam Thompson, and Leland Wieweck.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Business Manager Shawna Patton let the Board in the Pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Leland Wieweck made the motion to approve the agenda. Adam Thompson made the second with the vote 4-0.*

5. Awards and Recognitions

March Jones Ford Verde Valley and VACTE CTE Student of the Month Recipients:

Samantha Sharpe (CVHS Graphic/Web Design Program)

Cody Wells (MUHS Stagecraft Program)

Megan Montgomery (SRRHS & VACTE Certified Nursing Assistant (CNA) Program)

Jacob Shelly (VACTE Fire Science Program & MUHS Stagecraft)

6. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

- a) Work Session March 4, 2019
- b) Regular Meeting March 5, 2019

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9233 for \$2,392.87
- b) Voucher 9234 for \$23,729.98

- c) Voucher 9235 for \$15,969.17
- d) Voucher 9236 for \$108,806.54
- C. Approval of Payroll Vouchers
 - a) Voucher 19 for \$16,802.92
 - b) Voucher 20 for \$17,428.86
- D. March Cash Balance Report
- E. March Satellite Schools Report
- F. March Student Activity Report
- *Frank Vander Horst made the motion to approve the Consent Agenda Items with the exception of B, a, Voucher 9233. Leland Wieweck made the second with the vote 4-0.*
- *Leland Wieweck made the motion to approve Consent Agenda Item B, a, Voucher 9233. Jeff Wassell made the second with the vote 3-0. Adam Thompson abstained due to Conflict of Interest with Wired-up.*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir gave an update on current Student Enrollment for FY19. He also went over 100th day numbers for Central and Satellite Campuses.*

9. Discussion Items

- A. Discussion on Legislative Updates.
 - *Superintendent Bob Weir gave the board an update on Current Legislative Items. The House Bills currently on the table with CTED's are 2683, 1335, and 1065.*
- B. Discussion on FY20 Central Campus Programs.
 - *Superintendent Bob Weir discussed with the board Current Programs and how Programs will be affected next year. He also gave an update on current student numbers for FY20.*
- C. Discussion on VACTE Board Member Emails.
 - *Business Manager Shawwna Patton will make sure that each board member has their VACTE Emails set up and they are aware on how to access them. Governing Board Members discussed that all correspondences with the district must be done through these email addresses.*

10. Action Items

- A. Discussion and possible action to approve the Heinfeld and Meech FY18 Audit.
 - *Superintendent Bob Weir and Business Manager Shawwna Patton went over the USFR Questionnaire done with Heinfeld and Meech on the FY18 Audit.*
 - *Leland Wieweck made the motion to approve the Heinfeld and Meech FY18 Audit as presented. Adam Thompson made the second with the vote 4-0.*

- B. Discussion and possible action to set a date/time for Work Session of the Board to work on VACTE Strategic Plan.
 - *Leland Wieweck made the motion to approve the VACTE Board Work Session on May 1st at 3:30 p.m. Frank Vander Horst Made the second with the vote 4-0.*
- C. Discussion on FY20 Administrative Contracts for Superintendent Bob Weir, Business Manager Shawna Patton, Curriculum Director Laurie Lozano and Program Director Donna Green. Possible action to approve Contracts.
 - *Frank Vander Horst made the motion to approve the FY20 Administrative Contracts for Green, Patton and Weir (Three-Year Superintendent Contract Adjustment) with the 8% increase of FY19 Base Contracts Pay and a FY20 Half-time Administrative Contract for Lozano with a 6% increase of FY19 Base Contract Pay. Adam Thompson with the second with the vote 4-0.*

11. Board Members Request for items on Next Agenda and Board Member upcoming events

- A. Next Regular Board Meeting May 7th at 4 p.m.
- B. VACTE End of Year Banquet for Student Certifications at the Verde Valley Fair Grounds May 15th at 6 p.m.

12. Adjourn

- *Leland Wieweck made the motion to adjourn the meeting. Frank Vander Horst made the second with the vote 4-0. The meeting adjourned at 6:31 p.m.*

Submitted by Board Secretary Shawna Patton

_____ Frank Vander Horst, Board Chairman

_____ Jeff Wassell, Board Clerk

_____ Adam Thompson, Board Member

_____ Leland Wieweck, Board Member