

**MINUTES OF THE REGULAR MEETING OF THE
VACTE GOVERNING BOARD
MEETING LOCATION
Valley Academy for Career and Technology Education
3405 E State Route 89A Building B, Cottonwood, AZ 86326
Tuesday March 5th, 2019**

Regular Board Meeting 4 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4:03 p.m.*

2. Board Roll Call

- *Board Members Present: Frank Vander Horst (Chairman), Jeff Wassell (Clerk, Via Phone), Steve Pike, Adam Thompson, and Leland Wieweck.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Business Manager Shawwna Patton led the board in the Pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Adam Thompson made the motion to approve the formal agenda. Leland Wieweck made the second with the vote 5-0.*

5. Awards and Recognitions

February Jones Ford Verde Valley and VACTE CTE Student of the Month Recipients:
Rachel Stockseth (CVHS Sports Agriculture Science Program)
Domanic Kunze (MUHS Stagecraft Program)
Braedan Feldkeller (SRRHS & VACTE Culinary Arts Program)
Benjamin Perez (VACTE Medical Assistant Program)

6. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting February 5, 2019
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 9230 for \$15,412.80
 - b) Voucher 9231 for \$65,091.23

- c) Voucher 9232 for \$10,670.23
- C. Approval of Payroll Vouchers
 - a) Voucher 17 for \$16,343.04
 - b) Voucher 18 for \$16,343.04
- D. February Cash Balance Report
- E. February Satellite Schools Report
- F. February Student Activity Report
- *Leland Wieweck made the motion to approve the Consent Agenda Items, pulling Item Ba Voucher 9230. Steve Pike made the second with the vote 5-0.*
- *Leland Wieweck made the motion to approve Consent Agenda Item Ba Voucher 9230. Jeff Wassell made the second with the vote 4-0. Adam Thompson abstained due to Conflict of Interest with Wired-up.*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Presentation from Construction Instructor Travis Black on Tiny Homes
 - *Construction Instructor Travis Black went over status of getting started building Tiny Homes. Superintendent Bob Weir and Travis Black recently attended the Affordable Housing YC, VACTE and Partnership meeting where they discussed a future project of a Tiny Home Community. Travis Black would like to possibly build a Tiny Home here at VACTE Site that can be trailer moved to site. Superintendent Weir did inform the board that he does have a meeting set up with Cottonwood Oak Creek School District about Teacher Affordable Housing in the next couple weeks.*
- B. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir discussed with the board the current Central and Satellite ADM Numbers for FY19. He also went over the Legislative updates he was informed of at the CTED Superintendents meeting he attended earlier in the day.*

9. Discussion Items

- A. Discussion on Legislative Bills related to CTEDS.

10. Action Items

- A. Discussion and possible action to approve the FY20 VACTE Calendar.
 - *Leland Wieweck made the motion to approve the VACTE FY 20 Calendar. Adam Thompson made the second with the vote 5-0.*
- B. Discussion and possible action to accept the donation of Construction Equipment and supplies for the VACTE Construction Program from Lawler Construction, valued at \$3,500.
 - *Adam Thompson made the motion to approve the donation from Lawler Construction. Frank Vander Horst made the second with the vote 5-0.*

- C. Discussion and possible action to approve the Conflict of Interest Statement with Yavapai County.
 - *Jeff Wassell made the motion to approve the conflict of Interest Statement with Yavapai County with Chairman Frank Vander Horst signing the Document. Leland Wieweck made the second with the vote 4-0. Frank Vander Horst abstained due to Conflict of Interest with E-rate.*
- D. Discussion and possible action to approve Revised/Updated VACTE Strategic Plan.
 - *Board advised Superintendent Bob Weir to get with the staff to discuss Strategic Plan ideas with the staff; looking at the future Vision and Mission statement for VACTE. At the next Board meeting they will set up a date for a Work Session with Al Filardo.*
- E. Discussion and possible action to approve VACTE Employee Administrative Contracts for FY20.
 - *Frank Vander Horst made the motion Table the Administrative contract till the next Board Meeting. Adam Thompson made a second with a vote 4-1. (Leland Wieweck) The Board Requested that Business Manager Shawwna Patton get a spreadsheet together with all VACTE Employees, Paid Salary and Benefits, for the next board meeting.*
- F. Discussion and possible action to approve VACTE Employee Teaching Contracts for FY20.
 - *Adam Thompson made the motion to approve the list of teachers contracts for FY20 with the Increase of 5% to FY19 Base Contract Pay plus 100% of any Upcoming State Mandated increase for FY20 Contracts for Teachers. Leland Wieweck made the second with a vote 5-0.*
- G. Discussion and possible action to approve VACTE Employee Hourly Contracts for FY20.
 - *Leland Wieweck made the motion to approve the list of Hourly Employee Contracts with a 5% increase from FY19. Jeff Wassell made the second with the vote 5-0.*
- H. Discussion and possible action to direct VACTE staff on posting Full Board Packet with Agenda.
 - *Leland Wieweck made the motion to post a Contact Us for Full Board Packet on the VACTE Website instead of posting full Packet on Website. Adam Thompson made the second with the vote 5-0.*

11. Board Members Request for items on Next Agenda and Board Member upcoming events

- A. Yavapai College Reception to meet Dr. Lisa Rhine, new President of Yavapai College March 7th from 4-6 p.m. at the Yavapai College Sedona Center.
- B. Next Regular Board Meeting April 3rd at 4 p.m.

12. Adjourn

- *Leland Wieweck made the motion to adjourn the meeting. Jeff Wassell made the second with the vote 5-0. The meeting adjourned at 6:16 p.m.*

Submitted by Board Secretary Shawwna Patton

Frank Vander Horst, Board Chairman

Jeff Wassell, Board Clerk

Steve Pike, Board Member

Adam Thompson, Board Member

Leland Wieweck, Board Member