

**MINUTES OF THE REGULAR MEETING OF THE
VACTE GOVERNING BOARD
MEETING LOCATION
Valley Academy for Career and Technology Education
3405 E State Route 89A Building B, Cottonwood, AZ 86326
Tuesday February 5th, 2019**

Regular Board Meeting 4:30 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4:30 p.m.*

2. Board Roll Call

- *Board Members Present: Frank Vander Horst (Chairman), Steve Pike, Adam Thompson, and Leland Wieweck. Jeff Wassell via Phone (4:55 p.m.).*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Board Member Steve Pike led the board in the Pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Leland Wieweck made the motion to approve the formal agenda with the change of 9 (Discussion Items), c to be after 5 (Awards and Recognitions). Steve Pike made the second with the vote 4-0.*

5. Awards and Recognitions

January Jones Ford Verde Valley and VACTE CTE Student of the Month Recipients:

Kelton O'Grady (CVHS Sports Medicine Program)

Stephanie Pineda (MUHS & VACTE Teacher Training Program)

Adan Lomeli (SRRHS & VACTE Construction Program)

Joelle Santiago (VACTE Medical Assistant Program)

6. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

a) Regular Meeting January 8th, 2018

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

a) Voucher 9227 for \$1,544.56

b) Voucher 9228 for \$1,229.22

- c) Voucher 9229 for \$127,462.63
- C. Approval of Payroll Vouchers
 - a) Voucher 15 for \$16,343.04
 - b) Voucher 16 for \$16,686.57
- D. January Cash Balance Report
- E. January Satellite Schools Report
- F. January Student Activity Report
- *Frank Vander Horst made the motion to approve the Consent Agenda Items. Leland Wieweck made the second with the vote 5-0.*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir gave a current update on the ADM numbers and that the district runs on Current Year funding. VACTE will soon have its first ESA Student. He was on the phone with ADE and ESA on how to process funds on this student. He did meet with Senator Allen yesterday but will discuss this in the legislative bills. He attended a meeting with Dean Perry at Yavapai College to discuss current standing on the L Building. Dean Perry went over ideas on updating the building.*

9. Discussion Items

- A. Discussion on Draft FY20 VACTE Calendar.
 - *Superintendent Bob Weir will bring this back next month for approval but would like any input from the Board. No input currently from the board.*
- B. Discussion on Legislative Bills related to CTEDS.
 - *Superintendent Bob Weir goes over current Legislative Bills. Fourth year funding, Consolidation, and extra CTED Funding. He attended a meeting the previous day at the Capital with Senator Allen and others involved with the Consolidation.*
- C. Discussion on Current Audit with Heinfeld and Meech.
 - *Michael Lauzon from Heinfeld and Meech gave an update with the Board via Phone Call. The report will come out three weeks after Tuesday February 12th.*

10. Action Items

- A. Discussion and possible action to approve the Public Notice Form for the Yavapai County Superintendent Office, this will approve the Board Dates and times for 2019.
 - *Leland Wieweck made the motion to approve the Public Notice Form for the Yavapai County Superintendent Office. Jeff Wassell made the second with the vote 5-0.*
- B. Discussion and possible action to set a date/time and offer guidance for a work session on 2019 budgeting and review/update the VACTE Strategic Plan.

- *Frank Vander Horst made a motion to set a Work Session for March 4th at 4 p.m. to discuss Strategic Plan and Budgets. The board would like to accept Al Filardo assistance with the Strategic plan. Leland Wieweck made the second with a vote 5-0.*
- C. Discussion and possible action to accept the donation of Medical Equipment for the VACTE Medical Assistant Program from Spectrum, valued at \$4,500.
 - *Frank Vander Horst made the motion approve the donation of Medical Equipment for the VACTE Medical Assistant Program from Spectrum, valued at \$4,500. Adam Thompson made the second with the vote 5-0.*
- D. Discussion and possible action to direct VACTE staff on posting Full Board Packet with Agenda.
 - *Jeff Wassell made the motion to table this item until the next Regular Board Meeting. Leland Wieweck made the second with the vote 5-0.*

11. Board Members Request for items on Next Agenda and Board Member upcoming events

- A. Yavapai College Reception to meet Dr. Lisa Rhine, new President of Yavapai College February 21st from 4-6 p.m. at the Yavapai College Sedona Center.
- B. Next Regular Board Meeting March 5th, at 4 p.m.
- C. Joint Board Meeting with Sedona Oak Creek Unified School District March 5th, at 6 p.m.

12. Adjourn

- *Leland Wieweck made the motion to adjourn the meeting. Adam Thompson made the second with the vote 5-0. The meeting adjourned at 5:54 p.m.*

Submitted by Board Secretary Shawwna Patton

_____ Frank Vander Horst, Board Chairman

_____ Jeff Wassell, Board Clerk

_____ Steve Pike, Board Member

_____ Adam Thompson, Board Member

_____ Leland Wieweck, Board Member