

**MINUTES OF THE REGULAR MEETING OF THE  
VACTE GOVERNING BOARD  
MEETING LOCATION  
Valley Academy for Career and Technology Education  
3405 E State Route 89A Building B, Cottonwood, AZ 86326  
Tuesday December 11<sup>th</sup>, 2018**

**Regular Board Meeting 1:30 p.m.**

**1. Call to Order**

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 1:33 p.m.*

**2. Board Roll Call**

- *Board Members Present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Steve Dockray, Steve Pike, and Jeff Wassell.*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Donna Green led the Board in the Pledge of Allegiance.*

**4. Adoption of Agenda**

The Board will now approve the formal agenda.

- *Steve Dockray made the motion to approve the Formal Agenda. Jeff Wassell made the second with the vote 5-0.*

**5. Swearing in New Board Members**

Yavapai County Superintendent Tim Carter will swear in new Board Members Steve Pike, Adam Thompson, and Leland Wieweck.

- *Superintendent Tim Carter swore in the three Board Members; Steve Pike, Adam Thompson, and Leland Wieweck.*

**6. Consent Agenda Items**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
  - a) Regular Meeting November 4<sup>th</sup>, 2018
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
  - a) Voucher 9219 for \$14,158.30
  - b) Voucher 9220 for \$4,408.11
  - c) Voucher 9221 for \$1,527.84
  - d) Voucher 9222 for \$7,848.12
  - e) Voucher 9223 for \$3,167.34

- C. Approval of Payroll Vouchers
  - a) Voucher 10 for \$16,934.36
  - b) Voucher 11 for \$16,858.62
  - c) Voucher 12 for \$21,681.20
- D. November Cash Balance Report
- E. November Satellite Schools Report
- F. November Student Activity Report
- *Steve Dockray made the motion to approve the Consent Agenda Items. Leland Wieweck made the second with the vote 5-0.*

## 7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## 8. Reports and Presentations

- A. Presentation for Steve Dockray on 18 Years of Service at VACTE
  - *Superintendent Bob Weir presented retiring Board Member Steve Dockray with an award for 18 years of service.*
- B. Presentation by Travis Black and the Construction Students
  - *Construction Instructor Travis Black took the Board to the shop and discussed current projects.*
- C. Report from Superintendent Bob Weir
  - *Superintendent Bob Weir gave the Board current Central Campus Numbers. He also discussed with the board current relationships with the Satellite Schools.*

## 9. Discussion Items

- A. Discussion on Heavy Equipment Pilot Program with Yavapai County, Verde Valley Fairground, and the City of Cottonwood.
  - *Superintendent Bob Weir informed the Board that the Verde Valley Fair Grounds Board has approved the use of their facility and equipment for the VACTE Heavy Equipment class with proof of insurance.*

## 10. Action Items

- A. Discussion and possible action to approve the Revised FY 19 VACTE Budget.
  - *Steve Dockray made the motion to approve the Revised 19 VACTE Budget. Jeff Wassell made the second with the vote 5-0.*
- B. Discussion and possible action to approve the hourly pay increase to \$12 for Tom Green for the remainder of FY19.
  - *Steve Dockray made the motion to approve the hourly Pay Increase to \$15 for Tom Green. Leland Wieweck made the second with the vote 5-0.*
- C. Discussion and possible action to approve a new Board Member as a Country Bank Signer.
  - *Leland Wieweck made the motion to approve Board Member Adam Thompson to be the new Country Bank Signer as of January 1<sup>st</sup>. Jeff Wassell made the second with the vote 5-0.*

- D. Discussion and possible action to approve High School Tuition for Career Technical Education (CTE) courses at VACTE Central Campus at \$1,250 per .25 ADM.
  - *Jeff Wassell made the motion to approve High School Tuition for Career Technical Education (CTE) courses at VACTE Central Campus at \$1,250 per .25 ADM. Leland Wieweck made the second with the vote 5-0.*
- E. Discussion and possible action to approve Adult Tuition for Career Technical Education (CTE) courses at VACTE Central Campus at \$3,500 plus registration, textbook and uniform fees per course.
  - *Steve Dockray made the motion to approve Adult Tuition for Career Technical Education (CTE) courses at VACTE Central Campus at \$3,500 plus registration, textbook and uniform fees per course. Leland Wieweck made the second with the vote 5-0.*
- F. Discussion and possible action to approve Community Awareness Topics for VACTE staff and Board for FY19 and FY20 to focus on.
  - *Board Member Steve Pike left the meeting at 2:46 p.m.*
- G. Discussion and possible action to approve the Superintendent's Evaluation and Pay for Performance (\$500). The Governing Board may vote to convene into executive session to discuss and evaluate the Superintendent, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1).
  - *Leland Wieweck made the motion to approve the Superintendent's Pay for Performance (\$500). Jeff Wassell made the second with the vote 4-0.*

**11. Board Members Request for items on Next Agenda and Board Member upcoming events**

- A. Next Regular Board Meeting January 8<sup>th</sup>, 2019

**12. Adjourn**

- *Steve Dockray made the motion to adjourn the meeting. Leland Wieweck made the second with the vote 4-0. The meeting adjourned at 2:57 p.m.*

*Submitted by Board Secretary Shawwna Patton*

\_\_\_\_\_ Frank Vander Horst, Board Chairman

\_\_\_\_\_ Leland Wieweck, Board Clerk

\_\_\_\_\_ Steve Dockray, Board Member

\_\_\_\_\_ Steve Pike, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member

