

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
VACTE GOVERNING BOARD  
MEETING LOCATION**

Valley Academy for Career and Technology Education Board Room  
830 South Main Street Suite 2G, Cottonwood, AZ 86326  
Tuesday, September 5, 2017

**Regular Board Meeting 4 p.m.**

**1. Call to Order**

- *The Chairman Frank Vander Horst called the meeting to order at 4 p.m.*

**2. Board Roll Call**

- *Board Members present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Steve Dockray, Steve Pike, and Jeff Wassell.*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Donna Green led the board in the Pledge of Allegiance.*

**4. Adoption of Agenda**

The Board will now approve the formal agenda.

- *Steve Dockray made a motion to approve the formal agenda. Leland Wieweck made a second with a vote 5-0.*

**5. Consent Agenda Items**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

- a) Minutes for August 1, 2017 Regular Meeting
- b) Minutes for August 4, 2017 Special Meeting

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9042 for \$1,263.67
- b) Voucher 9043 for \$2,131.08
- c) Voucher 9044 for \$46.00
- d) Voucher 9103 for \$20,217.62
- e) Voucher 9104 for \$17,536.96
- f) Voucher 9105 for \$14,534.09
- g) Voucher 9106 for \$10,350.49

- h) Voucher 9107 for \$7,183.92
- C. Approval of Payroll Vouchers
  - a) Voucher 3 for \$14,773.44
  - b) Voucher 4 for \$17,450.35
  - c) Voucher 5 for \$7,183.92
- D. August Cash Balance Report
- E. August Satellite Schools Report
  - *Frank Vander Horst requested that Expense Vouchers 9043, 9103, 9104, Payroll Vouchers 3, 4, 5, and the August Satellite Schools Report.*
  - *Jeff Wassell made a motion to approve Meeting Minutes, Expense Vouchers 9042, 9044, 9105, 9106, 9107, and the Cash Balance report. Leland Wieweck made a second with a vote 5-0.*
  - *Steve Dockray made a motion to approve Voucher 9043. Leland Wieweck made a second with a vote 5-0.*
  - *Jeff Wassell made a motion to approve Voucher 9103. Leland Wieweck made a second with a vote 5-0.*
  - *Jeff Wassell made a motion to approve Voucher 9104. Leland Wieweck made a second with a vote 5-0.*
  - *Steve Dockray made a motion to approve the Payroll Vouchers 3, 4, and 5. Leland Wieweck made a second with a vote 4-0. Steve Pike abstained due to conflict of interest.*
  - *Frank Vander Horst made a motion to approve the August Satellite School Report. Jeff Wassell made a second with a vote 5-0.*

**6. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

**7. Reports and Presentations**

- A. Presentation from Construction Technology Program- Travis Black, Instructor
  - *Construction Technologies Instructor Travis Black along with two of his students gave a power point presentation on the first weeks of the new program.*
- B. Report from Superintendent- Bob Weir
  - *Superintendent Bob Weir gave a brief update on the construction status on the new Facility and explained the added alarm system with*

*an annual contract that will have a discounted fee. Bob Weir informs the board that the current Attorney fees for the 16-17 and 17-18 Schoolyear have now exceeded \$35,000. Bob went through the mid-year audit with Heinfeld and Meech, with the board and discussed the findings. He shared with the board the recent Sponsorships from Phoenix-Cement Salt River Materials Group, Northern Arizona Woodworking, Yavapai County Title, Country Bank, and Jones Ford Verde Valley, with the district.*

## **8. Old Business**

### **A. Update and discussion on Mingus Notice of Claim.**

- *Superintendent Weir gave an update of the activities on the notice of claim since the last board meeting. VACTE completed the records request from MUHS with Mr. Waddle, working with staff to get the files he needed from the VACTE Visions program. Tina Norton, Donna Green, Bob Weir, Anita Glazar, and Kirk Waddle met on August 10<sup>th</sup> to discuss the findings of MUHS supplanting of JTED funds from 2012 to 2016. The findings were presented to Mr. Waddle about the Memo 219 report and documentation he used to arrive at the final funding amounts. After taking off the items in the documentation which were not allowable the finding by VACTE was a minimum of \$395,000 in supplanting on the part of MUHS. Superintendent Weir explained that VACTE wants to move on in a positive manner and help MUHS find ways to meet the supplanting limit and have an IGA signed. At this time, no response from MUHS since the meeting on the notice of claim from MUHS.*

### **B. Discussion on Mingus Union High School Intergovernmental Agreement. Possible action.**

- *Jeff Wassell made a motion to continue to offer the approved IGA from the July 10<sup>th</sup> Board Meeting to respect all three schools by honoring the same IGA. Steve Dockray made a second with a vote 5-0.*

## **9. New Business**

### **A. Discussion and possible action on Mingus Union High School Capital Assets purchased by VACTE JTED funds and satellite JTED funds.**

- *Leland Wieweck made a motion for VACTE Staff to compile an inventory list of MUHS assets purchased with JTED Dollars for the purpose of consideration for removal of these assets back to VACTE. If no IGA is signed by December 31, 2017(End of Calendar year, equipment will be removed after end of 17-18 Schoolyear. Steve Pike made a second with a vote 4-1.*

- B. Discussion and possible action on selling, leasing, or renting current suites.
- *Frank Vander Horst made a motion for Superintendent Bob Weir to continue with discussions for a lease to own options. Steve Dockray made a second with a vote 5-0.*
- C. Discussion and possible action to approve the New VACTE IT Disaster Plan.
- *Jeff Wassell made a motion to approve the new VACTE IT Disaster plan with the amended changes. Leland Wieweck made a second with a vote 5-0.*
- D. Discussion and possible action to approve the AZ CTE Curriculum Consortium Intergovernmental Agreement with Pima County JTED.
- *Steve Dockray made a motion to approve the AZ CTE Curriculum Consortium Intergovernmental Agreement with Pima County JTED. Jeff Wassell made a second with a vote 4-1.*
- E. Discussion and possible action on Yavapai College Intergovernmental Agreement for CNA and Fire Science Dual Enrollment.
- *Jeff Wassell made a motion to approve the Yavapai College Intergovernmental Agreement for CNA and Fire Science Dual Enrollment.*
- F. Discussion and possible action on ASBA Bylaw Request Change which will need to be submitted to ASBA by September 15, 2017.
- *Steve Dockray made a motion to approve the ASBA Bylaw Request Change and will be submitted by Board Secretary Shawwna Patton. Jeff Wassell made a second with a vote 5-0.*
- G. Discussion and possible action on final ADE ADM Audit, results and payback.
- *Superintendent Bob Weir gives the Board the final ADE Audit results and discusses the possible ways the district may have to pay back the \$89,500 over funding to ADE.*
- H. Discussion and possible action on Yavapai County Attorney's Waiver of Conflict concerning Yavapai County School Superintendent Agreement for Hosted Services with VACTE.
- *Steve Dockray made a motion to approve the Yavapai County Attorney's Waiver of Conflict. Frank Vander Horst made a second with a vote 5-0.*
- I. First Read of ASBA Policy Advisory 588-601.
- *First read of ASBA Board Policy, board will exclude Policy number 595, 597, and 599.*
- J. Discussion on Live Streaming or videoing of VACTE Board Meetings.

- *Board gives staff directive to start researching availability and/or cost to equip board meetings for Live Streaming or videoing.*

**10. Board Members Request for items on Next Agenda and Board Member Upcoming Events:**

- A. Governing Board Member Training: New and Prospective Board Members in Prescott Valley, September 11<sup>th</sup> at 4-8 p.m.
- B. Yavapai College Culinary Open House in Sedona, September 12<sup>th</sup> at 3-5 p.m.
- C. Sedona-Oak Creek Unified School District Board Meeting, September 12<sup>th</sup> at 6 p.m.
- D. Verde Valley Joint Board Meeting at Sedona Red Rock High School Theatre, September 13<sup>th</sup>, at 5:45 p.m.
- E. Cottonwood Chamber Mixer at Country Bank, Cottonwood, September 21<sup>st</sup> at 6-8 p.m.
- F. ASBA Yavapai County Meeting at Prescott High School, September 28<sup>th</sup> at 5:30-7:30 p.m.
- G. Regular Board Meeting October 3<sup>rd</sup> at 4 p.m.
- H. Schedule Work Session on Strategic Plan.

**11. Adjourn**

- *Leland Wieweck made a motion to adjourn the meeting. Steve Dockray made a second with a vote 5-0.*

*Submitted by Board Secretary Shawwna Patton*

\_\_\_\_\_ Frank Vander Horst, Board Chairman

\_\_\_\_\_ Leland Wieweck, Clerk

\_\_\_\_\_ Steve Dockray, Board Member

\_\_\_\_\_ Steve Pike, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member