

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF THE
VACTE GOVERNING BOARD**

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E State Route 89A Building B, Cottonwood, AZ 86326
Tuesday, September 4, 2018

Regular Board Meeting 4 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman of the Board Frank Vander Horst called the meeting to order at 4:00 p.m.*

2. Board Roll Call

- *Board Members Present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Steve Dockray, and Jeff Wassell.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Shawwna Patton led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Jeff Wassell made a motion to approve the formal agenda. Steve Dockray made the second, with the vote 4-0.*

5. Awards and Recognitions

September Jones Ford Verde Valley and VACTE CTE Student of the Month Recipients:

Angel Brady (CVHS Graphic/Web Design Program)

Jacob Amis (MUHS Automotive Program)

Mary Westervelt (SRRHS Sports Medicine)

Luis Rivera (VACTE Construction)

6. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

- a) Regular Meeting August 7th, 2018

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9149 for \$1,823.57
- b) Voucher 9206 for \$2,646.44
- c) Voucher 9207 for \$3,413.02
- d) Voucher 9208 for \$548.10

- e) Voucher 9209 for \$22,733.21
- C. Approval of Payroll Vouchers
 - a) Voucher 4 for \$17,486.97
 - b) Voucher 5 for \$17,744.51
- D. August Cash Balance Report
- E. August Satellite Schools Report
- F. August Student Activity Report – None at this time.
- *Steve Dockray made the motion to approve the Consent Agenda Items. Jeff Wassell made the second, with a vote 4-0.*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Presentation from Instructor Laurie Lozano
 - *Instructor for Teacher Training Laurie Lozano went over with the board her first couple weeks of class.*
- B. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir gave a preliminary Enrollment numbers compared to 2017 40th day enrollment. Also discussed current and upcoming meetings with CTED Superintendents most meetings have been about the ADM and ADE. Bob Weir went over the Current Audit standings with Hienfeld and Meech, Inc.*

9. Discussion Items

- A. Discussion on Central Campus transportation of Students.
 - *Superintendent Bob Weir and the Board discussed how not having transportation has affected Vacte's enrollment of Central Campus. They requested that the purchase of an activity van be placed on the next month's agenda.*
- B. Discussion on ASBA Policy Advisory 623-643, First Read.
 - *Chairman Frank Vander Horst went over some discrepancies he has with the Policy Advisory 623-643. These will be updated for the final read.*
- C. Discussion on Sick Leave Policy, GCCA, First read.
 - *The board would like to revisit this Policy at the next meeting after some further information is gathered by the Superintendent and Business Manager.*
- D. Discussion on possible Consolidation of COCSD and MUHS.
 - *The Board went over the consolidation court ruling and reviewed the proposed legislative language for a bill that deals with CTED membership if unification or consolidation occurs to keep new district in the current CTED.*

10. Action Items

- A. Discussion and possible action to approve the hourly contract for Travis Black for as needed maintenance and repairs.

- *Steve Dockray made the motion to approve the hourly contract for Travis Black for as needed maintenance and repairs at \$22 an hour. Leland Wieweck made the second with the vote 4-0.*
- B. Discussion and possible action to hire Pam Homer as the Medical Assistant Program Tutor.
- *Steve Dockray made the motion to approve the hire of Pam Homer at the Medical Assistant Program Tutor. Leland Wieweck made the second with the vote 4-0.*
- C. Discussion and possible action to approve the Law and Public Safety Program at Sedona Red Rock High School.
- *Leland Wieweck made the motion to approve the Law and Public Safety Program at Sedona Red Rock High School. Jeff Wassell made the second with the vote 4-0.*
- D. Discussion and possible action to approve the Duel Enrollment IGA with Yavapai College FY 19.
- *Jeff Wassell made the motion to approve the Duel Enrollment IGA with Yavapai College FY 19. Leland Wieweck made the second with the vote 4-0.*
- E. Discussion and possible action to approve the lease agreement with Yavapai College for Classroom 1 for FY 19.
- *Jeff Wassell made the motion to approve the lease agreement with Yavapai College for Classroom 1 for FY 19. Steve Dockray made the second with the vote 4-0.*
- F. Discussion and possible action to approve Board Member Steve Dockray to attend the ASBA Delegate Assembly on Sept 9th.
- *Leland Wieweck made the motion to approve Board Member Steve Dockray to attend the ASBA Delegate Assembly on Sept 9th. Jeff Wassell made the second with the vote 3-0. Steve Dockray Abstained.*
- G. Discussion and possible action for Board Members and staff to attend the ASBA Yavapai County Meeting Sept 27th at Cottonwood Oak Creek School District.
- *Jeff Wassell made the motion to approve the all Board Members and staff to attend the ASBA Yavapai County Meeting Sept 27th at Cottonwood Oak Creek School District. Frank Vander Horst made the second with the vote 4-0.*
- H. Discussion and possible action to approve the Nomination of Steve Dockray for the ASBA Honor Roll Award (The Honor Roll Award - Recognizes board members with at least eight consecutive years of service who are retiring) and the attendance of the ASBA Annual Conference, Dec 13-14th.
- *Leland Wieweck made the motion to approve the Nomination of Steve Dockray for the ASBA Honor Roll Award. Jeff Wassell made the second with the vote 3-0. Steve Dockray abstained.*
- I. Discussion and possible action to approve Robert Weir as Board Representative to approve Student Activities, Account Fundraisers and Expenses.
- *Frank Vander Horst made the motion to approve Robert Weir as Board Representative to approve Student Activities, Account Fundraisers and Expenses. Jeff Wassell made the second with the vote 4-0.*
- J. Discussion and possible action to approve Shawna Patton as Treasurer for Student Activities, Account Fundraisers and Expenses.
- *Jeff Wassell made the motion to approve Shawna Patton as Treasurer for Student Activities, Account Fundraisers and Expenses. Steve Dockray made the second with the vote 4-0.*

11. Board Members Request for items on Next Agenda and Board Member upcoming events

- A. Regular Board Meeting October 2nd at 4 p.m.

12. Adjourn

- *Jeff Wassell made the motion to adjourn the meeting. Leland Wieweck made the second with the vote 4-0. The meeting adjourned at 5:54 p.m.*

Submitted by Board Secretary Shawna Patton

_____ Frank Vander Horst, Board Chairman

_____ Leland Wieweck, Board Clerk

_____ Steve Dockray, Board Member

_____ Jeff Wassell, Board Member