

**MINUTES OF THE PUBLIC HEARING AND THE REGULAR BOARD  
MEETING OF THE  
VACTE GOVERNING BOARD  
MEETING LOCATION**

Valley Academy for Career and Technology Education Board Room  
830 South Main Street Suite 2G, Cottonwood, AZ 86326  
Wednesday, June 28<sup>th</sup>, 2017

**Public Hearing and Regular Board Meeting 4pm**

**1. Call to Order**

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4pm.*

**2. Board Roll Call**

- *Board Members Present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Jeff Wassell, Steve Pike (came in at 4:03pm), and Steve Dockray (by phone 4:42-5:09pm).*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *The clerk, Leland Wieweck, led the board in Pledge of Allegiance.*

**4. Adoption of Agenda**

The Board will now approve the formal agenda.

- *Leland Wieweck made a motion to approve the agenda. Jeff Wassell made a second with a vote 3-0.*

**5. Adjourn Regular Meeting for Public Hearing**

VACTE annual Budget Adoption for the 2017-2018 fiscal year, in accordance with A.R.S. §15-905 presented by Superintendent Bob Weir.

- *Adjourn Regular meeting at 4:02pm. No Discussion. Back in the regular meeting at 4:03pm.*

**6. Consent Agenda Items**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion becomes the first item of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes

- a) Minutes for May 23<sup>rd</sup>, 2017 Regular Board Meeting
- b) Minutes for June 6<sup>th</sup>, 2017 Public Hearing and Work Session
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
  - a) Voucher 9035 for \$25,307.15
  - b) Voucher 9036 for \$12,086.16
  - c) Voucher 9037 for \$8,886.06
  - d) Voucher 9038 for \$98,585.38
- C. Approval of Payroll Vouchers
  - a) Voucher 24 for \$16,803.10
  - b) Voucher 25 for \$19,560.33
  - c) Voucher 26 for \$ 20,672.57
- D. May Cash Balance Report
- E. May Satellite Schools Report

- *Frank Vander Horst requested that Voucher 9035 be pulled from the Consent Agenda Items.*
- *Jeff Wassell made a motion to approve the consent agenda items, Leland Wieweck made a second with a vote 4-0.*
- *Leland Wieweck made a motion to approve voucher 9035, Jeff Wassell made a second with a vote 3-0. Frank Vander Horst abstained, conflict with E-rate payment to Yavapai County ESA.*

**7. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The board chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

**8. Reports and Presentations**

A. Report from Superintendent- Bob Weir

- *Superintendent Bob Weir shares with the board the progress of construction and permits with the future site of VACTE. Travis Black is at the United Academy Training for the Core 4 Forklift Train the Trainer Cert. Bob Weir gives an update on the cost of legal counsel for VACTE. He also shares his recent visits with the Clarkdale-Jerome and Mingus School Board Meetings. Bob Weir explains to the board the progress on the Arizona Department of Education ADM Audit.*

## 9. Old Business

- A. Discussion and possible action to adopt the VACTE 18 Fiscal Year Budget.
  - *Leland Wieweck made a motion to adopt the VACTE 18 FY Budget. Steve Pike made a second with a vote 4-0.*
- B. Discussion on Mingus Union High School Mediation Process.
  - *Superintendent Bob Weir shares with the board the progress of sharing documentation on finances between the two districts. The board discussed the next step of having the Business Manager, Tina Norton, evaluate the MUHS data. After the Business Manager has evaluated, a report will be brought to the board for discussion of the next steps.*
- C. Discussion and possible action to approve updated/revised Intergovernmental Governmental Agreement for Camp Verde Unified School District, Mingus Union High School, and Sedona-Oak Creek School District.
  - *Action failed due to no Motion. Directive from VACTE Board for the Superintendent is to come back to the board with changes on course cost and equipment added to the Intergovernmental Agreement. Superintendent is to work with the three Satellite Superintendents on the IGA.*
  - *Jeff Wassell made a motion to amend the Agenda and move on to new business. The board will continue old business at end of meeting. Leland Wieweck made a second with a vote 4-0.*
- D. Second and Final Read of Board Policy.
  - *Second and Final Read of Board Policy*
- E. Discussion and possible action to approve the ASBA Board Policies.
  - *Jeff Wassell made a motion to approve the ASBA Board Policy Manual. Leland Wieweck made a second with a vote 4-0.*
- F. Discussion and possible action to hire a third student for Construction Laborer with Travis Black under the specified hours from previous board approval.
  - *No Motion from Board.*

## 10. New Business

- A. Discussion and possible action to approve Conrad Brady and Laddie Willis for Summer Construction Labor with Travis Black.
  - *Leland Wieweck made a motion to approve the hire of Conrad Noone-Brady and Laddie Willis for Summer Construction Labor. Jeff Wassell made a second with a vote 4-0.*
- B. Discussion and possible action to approve the hire of son of Board Member Steve Pike, Skyler Pike, for Summer Construction Labor, Conflict of Interest to be signed if approved.

- *Jeff Wassell made a motion to approve the hire of son of Board Member Steve Pike, Skyler Pike, for Summer Construction Labor. Leland Wieweck made a second with a vote 3-0. Steve Pike abstained, conflict of Interest signed.*
- C. Discussion and possible action to approve the teaching contract for Karen Amoscato as a Certified Nursing Assistant for Fiscal Year 18.
- *Leland Wieweck made a motion to approve the teaching contract for Karen Amoscato. Steve Pike made a second with a vote 4-0.*
- D. Discussion and possible action to approve the authorized signers for the district for Fiscal Year 18.
- *Leland Wieweck made a motion to approve the Authorized signers for the district in FY 18 (Dockray, Vander Horst, Weir, and Wieweck). Steve Pike made a second with a vote 4-0.*
- E. Discussion and possible action to approve Yavapai County ESA to process our 2017-2018 vouchers without interruption when expenditures in a sub-section of the Maintenance and Operations fund exceed the designated amount in the budget, Pursuant to A.R.S. 15-905G
- *Leland Wieweck made a motion to approve Yavapai County ESA to process our 2017-2018 vouchers without interruption when expenditures in a sub-section of the Maintenance and Operations fund exceed the designated amount in the budget. Jeff Wassell made a second with a vote 4-0.*
- F. Discussion and possible action to approve the Resolution Authorizing the Execution of Warrants between Board Meetings for Yavapai County ESA.
- *Jeff Wassell made a motion to approve the Resolution Authorizing the Execution of Warrants between Board Meetings for Yavapai County ESA. Steve Pike made a second with a vote 4-0.*
- G. Discussion and possible action to approve sole source vendors for FY 2017-2018.
- a) APS
  - b) Edvantage Partners
  - c) Tyler Technologies, for Vision and Schoolmaster Software
  - d) Unisource
- *Leland Wieweck made a motion to approve the sole source vendors for FY 18. Steve Pike made a second with a vote 4-0.*
- H. Discussion and possible action to approve FY 18 Prop 301 Criteria.
- *Frank Vander Horst made a motion to approve the FY Prop 301 Criteria. Jeff Wassell made a second with a vote 4-0.*
- I. Discussion and possible action to approve FY 18 CTSO Club Advisor Stipend Rubric.

- *Jeff Wassell made a motion to approve the FY 18 CTSO Club Advisor Stipend Rubric. Leland Wieweck made a second with a vote 4-0.*
- J. Discussion and possible action to approve the Memo of Understanding with Camp Verde Unified School District.
  - *Jeff Wassell made a motion to table the Memo of Understanding with Camp Verde Unified School District. Leland Wieweck made a second with a vote 4-0.*
- K. Discussion and possible action to approve the Memo of Understanding with Sedona-Oak Creek Joint Unified School District.
  - *Jeff Wassell made motion to approve the Memo of Understanding with Sedona-Oak Creek Joint Unified School District based on the 16/17 Budget as Carryover. Leland Wieweck made a second with a vote 4-0.*
- L. First read of Policy Advisory from ASBA
  - *First read of Policy Advisory from ASBA.*
- M. First read of revised policies GCCA and GCCB
  - *First read of revised policies GCCA and GCCB*

**11. Board Members Request for items on Next Agenda.**

- A. Work Session and YC CTEC Center Tour July 10<sup>th</sup> at 12:30pm.
- B. Regular Board Meeting July 10<sup>th</sup> at 4pm.

**12. Adjourn**

- *Steve Pike made a motion to adjourn the meeting. Jeff Wassell made a second with a vote 4-0.*

*Submitted By Board Secretary Shawwna Patton*

\_\_\_\_\_ Frank Vander Horst, Board Chairman

\_\_\_\_\_ Leland Wieweck, Clerk

\_\_\_\_\_ Steve Dockray, Board Member

\_\_\_\_\_ Steve Pike, Board Member

---

Jeff Wassell, Board Member