

**MINUTES OF THE REGULAR MEETING OF THE
VACTE GOVERNING BOARD**

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E State Route 89A Building B, Cottonwood, AZ 86326
Tuesday, May 1, 2018

Regular Board Meeting 4 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4 p.m.*

2. Board Roll Call

- *Board Members Present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Steve Dockray, Steve Pike, and Jeff Wassell.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Board Member Jeff Wassell led the board in the Pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Steve Dockray made the motion to approve the Formal Agenda. Leland Wieweck made the second, with the vote 5-0.*

5. Awards and Recognitions

April Jones Ford Verde Valley and VACTE CTE Student of the Month

Recipients:

Edward Christensen CVHS Construction Program, Automotive Program and Ag Mechanics

Kenneth Souder MUHS Automotive Program

Nevada Karuzas SRRHS Digital Communications Program

Justin Wassell VACTE Fire Science Program

6. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
 - a) Regular Meeting April 3, 2018

- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
 - a) Voucher 9132 for \$5,576.22
 - b) Voucher 9133 for \$79,014.87
 - c) Voucher 9134 for \$192.94
 - d) Voucher 9135 for \$60,166.29
 - e) Voucher 9136 for \$1,613.69
- C. Approval of Payroll Vouchers
 - a) Voucher 21 for \$17,488.96
 - b) Voucher 22 for \$17,533.89
- D. April Cash Balance Report
- E. April Satellite Schools Report
- *Leland Wieweck made the motion to approve the Consent Agenda Items. Jeff Wassell made the second, with a vote 5-0.*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district.

Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Report from Superintendent- Bob Weir
 - *Superintendent Bob Weir presented the board on the current Allocations and Student Enrollment at the three satellite Districts. Informed the board on the current enrollment of next year's programs. Laurie Lozano has been working with the three schools getting students signed up for our Central Programs for next year. Bob Weir had recently taken other Superintendent's from the Verde Valley to Peoria USD to view the current Career Exploration and Career Counseling Programs there. He also took the group to view programs at West-Mec JTED in Deer Valley.*

9. Discussion Items

- A. Discussion on possible VACTE name change to be more marketable.
 - *Board directs staff to start the process of making a new marketable name for VACTE. They suggested the involvement with current students to assist in the new Brand of VACTE.*
- B. Discussion on fiscal years 2018 and 2019 Budget.

- *Superintendent Weir gave an update on the current Budget and an outlook on the next years budget.*

10. Action Items

- A. Discussion and possible action to approve the ESI Staffing Agreement and the Yavapai County Sub Agreement.
 - *Jeff Wassell made the motion to approve the ESI Staffing Agreement and the Yavapai County Sub Agreement. Steve Pike made a second, with a vote 5-0.*
- B. Discussion and possible action to approve the ranking of Forest Fee Management Spending of funds.
 - *Steve Dockray made the motion to approve the ranking of Forest Fee Management Spending of funds as set by the board. Jeff Wassell made the second with the vote 5-0.*
- C. Discussion and possible action to approve the Audit Report from Heinfeld & Meech, Inc. for FY 2017.
 - *Steve Dockray made the motion to table the Audit Report from Heinfeld & Meech until the next meeting in June. Leland Wieweck made a second, with a vote 5-0.*
- D. Discussion and possible action to approve/revise current VACTE 5-year Strategic plan.
 - *Board reviewed and evaluated the current VACTE 5-year Strategic plan.*
- E. Discussion and possible action to approve the Revised FY 2018 Budget.
 - *Steve Dockray made the motion to approve the revised FY18 Budget. Leland Wieweck made a second, with a vote 5-0.*
- F. Discussion and possible action on Employee Insurance for FY 2018.
 - *Steve Dockray made the motion to approve the Termination of ASBAIT Insurance and the approval of the new Kiaros Insurance. Leland Wieweck made a second with a vote 5-0.*
- G. Discussion and possible action to approve the District Office Administrative Salaries/Contracts for 2018-2019 FY.
 - *The Board discussed current District Salary Budget and the upcoming budgets. Frank Vander Horst made the motion to approve the Boards Suggested Salaries for District Office Staff. Steve Dockray made a second with the vote 5-0.*
- H. Discussion and possible action on setting the July Meeting.
 - *Steve Dockray made the motion to change the July meeting to July 10th at 3 p.m. Jeff Wassell made a second with a vote 5-0.*

11. Board Members Request for items on Next Agenda and Board Member Upcoming Events:

A. Regular Board Meeting June 5th at 4 p.m.

12. Adjourn

- *Steve Dockray made the motion to adjourn the meeting. Jeff Wassell made a second with the vote 5-0. The meeting adjourned at 6:30 p.m.*

Submitted by Board Secretary Shawwna Patton

_____ Frank Vander Horst, Board Chairman

_____ Leland Wieweck, Board Clerk

_____ Steve Dockray, Board Member

_____ Steve Pike, Board Member

_____ Jeff Wassell, Board Member