

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
VACTE GOVERNING BOARD**

**MEETING LOCATION**

Valley Academy for Career and Technology Education  
3405 E State Route 89A Building B, Cottonwood, AZ 86326  
Tuesday, January 9, 2018

**Regular Board Meeting 3 p.m.**

**1. Call to Order**

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 3 p.m.*

**2. Board Roll Call**

- *Board Members present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Steve Dockray, Jeff Wassell, and Steve Pike (Entered at 3:02 p.m.)*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Board Secretary Shawna Patton led the Board in the Pledge of Allegiance.*

**4. Adoption of Agenda**

The Board will now approve the formal agenda.

- *Jeff Wassell made the motion to approve the formal Agenda with the change of order of 9 A Presentation from Fire Instructor Steve Darby and 5 Awards and Recognitions. Steve Dockray made the second with a vote 5-0.*

**5. Awards and Recognitions**

December Jones Ford Verde Valley and VACTE CTE Student of the Month  
Recipients:

Jayla Jarrard– Camp Verde High School (Culinary Arts)

Kevin Diaz – Mingus Union High School (Automotive)

Collier Trcic – Sedona Red Rock High School (Digital Communication)

Rebecca Kay – VACTE Central Campus (Medical Assistant)

**6. 2017 Board President Election and Clerk Selection**

As per Board Policy BDA and BDA-R. (Note: Camp Verde Board Member is next up for Board Chairmanship)

- *Camp Verde Board Member Steve Pike declined to be Chairman. Clarkdale-Jerome Board Member Frank Vander Horst accepted to be*

*chairman. Leland Wieweck made the motion to approve Frank Vander Horst as Chairman of the VACTE Board. Steve Dockray made the motion to elect Leland Wieweck as Board Clerk. Steve Pike made the second with the vote 5-0.*

## **7. Consent Agenda Items**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
  - a) Regular Meeting December 5, 2017
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
  - a) Voucher 9118 for \$1,771.71
  - b) Voucher 9119 for \$59,189.89
  - c) Voucher 9120 for \$122,122.18
- C. Approval of Payroll Vouchers
  - a) Voucher 12 for \$23,505.74
  - b) Voucher 13 for \$21,379.30
- D. December Cash Balance Report
- E. December Satellite Schools Report

- *Leland Wieweck made the motion to pull C. Payroll Vouchers and D. December Cash Balance. Steve Dockray made the second with a vote 5-0.*
- *Steve Dockray made the motion to approve C Payroll Vouchers. Jeff Wassell made the second with the vote 4-0. Steve Pike abstained due to conflict of interest.*
- *Steve Dockray made the motion to approve D Cash Balance Report. Jeff Wassell made the second with a vote 5-0.*

## **8. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district.

Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

## **9. Reports and Presentations**

- A. Presentation from Fire Science Instructor Steve Darby

- *Fire Instructor Steve Darby gave the Board a presentation on his class and on the Yavapai College Canvas that the students use for Course work. Students in the program were present and answered questions for the Board.*

**B. Report from Superintendent- Bob Weir**

- *Superintendent Bob Weir gives an update on the construction progress on the new classrooms. The offices and classrooms will be ready for the Open House January 23<sup>rd</sup> from 5:30-7 p.m. with the ribbon cutting at 6 p.m. He also goes into detail the current standings on the School A-F grading and how the State Board of Education has accepted the JTED plan criteria. The next step will be to set the scores. He handed out flyers for a ASBA Bolt Training that's in February, for any board members interested in going.*

**10. Old Business**

- A. Discussion and possible action to approve final read on Revised ASBA Policy GCCA and GCCB.**
- *Steve Dockray made the motion to approve the final read on Revised ASBA Policy GCCA and GCCB. Jeff Wassell made the second with a vote 5-0.*

**11. New Business**

- A. Discussion and possible action to approve the VACTE FY 19 Schoolyear Calendar.**
- *Leland Wieweck made the motion to approve the VACTE FY19 Schoolyear Calendar. Jeff Wassell made the second with a vote 5-0.*
- B. Discussion and Update on Memo 219 Supplementing Worksheet for CVHS, MUHS, and SRRHS.**
- *Board Chairman Frank Vander Horst requested that Superintendent Bob Weir set up a Joint Board Meeting with Mingus Union High School to discuss the Memo 219 Worksheet and to have the Board Sign and Approve the Worksheet.*
- C. Discussion and possible action to approve Education Professions as a Central Campus program FY19.**
- *Steve Dockray made the motion to approve Education Professions. Steve Pike made the second with the vote 5-0.*
- D. Discussion and possible action to approve Hospitality (Hotel and Restaurant Management) program FY19.**
- *Leland Wieweck made the motion to approve Hospitality. Frank Vander Horst made the second with the vote 5-0.*

**12. Board Members Request for items on Next Agenda and Board Member Upcoming Events:**

- A. VACTE Grand Opening January 23, 2018 from 5:30-7 p.m. Ribbon cutting at 6 p.m.
- B. Regular Board Meeting February 6, 2018 at 4 p.m.

**13. Adjourn**

- *Steve Dockray made the motion to adjourn the meeting. Jeff Wassell made the second with a vote 5-0. The meeting adjourned at 5:02 p.m.*

*Submitted by Board Secretary Shawwna Patton*

\_\_\_\_\_ Frank Vander Horst, Board Chairman

\_\_\_\_\_ Leland Wieweck, Board Clerk

\_\_\_\_\_ Steve Dockray, Board Member

\_\_\_\_\_ Steve Pike, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member