

**MINUTES OF THE REGULAR MEETING OF THE
VACTE GOVERNING BOARD**

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E State Route 89A Building B, Cottonwood, AZ 86326
Thursday, November 6th, 2018

Regular Board Meeting 4 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4 p.m.*

2. Board Roll Call

- *Board Members Present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Steve Dockray, Steve Pike, and Jeff Wassell.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Board Member Jeff Wassell led the Board in the pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Leland Wieweck made the motion to approve the formal Agenda. Steve Dockray made the second with the vote 5-0.*

5. Awards and Recognitions

November Jones Ford Verde Valley and VACTE CTE Student of the Month Recipients:

Nicholas Stone (CVHS & VACTE Teacher Training Program)

John Valentine (MUHS Engineering Program)

Mailey Moore (SRRHS and VACTE CNA)

Griffin Franklin (VACTE Culinary Arts Program)

6. Consent Agenda Items

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

- a) Regular Meeting October 2nd
- b) Special Meeting October 11th

B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)

- a) Voucher 9215 for \$61,500.19

- b) Voucher 9216 for \$10,350.26
- c) Voucher 9217 for \$51,639.64
- d) Voucher 9218 for \$113,689.76
- C. Approval of Payroll Vouchers
 - a) Voucher 8 for \$17,366.87
 - b) Voucher 9 for \$17,090.74
- D. October Cash Balance Report
- E. October Satellite Schools Report
- F. October Student Activity Report
- *Chairman Frank Vander Horst pulled Voucher 9216.*
- *Steve Dockray made the motion to approve the Consent Agenda Items, without Voucher 9216. Jeff Wassell made the second with the vote 5-0.*
- *Steve Dockray made the motion to approve Voucher 9216. Jeff Wassell made the second with the vote 4-0. Frank Vander Horst abstained due to Yavapai E-Rate Payment.*

7. Call to the Public - Legal A.R.S. § 38-431.01 (H)

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

8. Reports and Presentations

- A. Presentation from CNA Instructor Karen Amoscato
 - *Instructor Karen Amoscato presented to the board the VACTE CNA program. Student Mailey Moore and Karen Amoscato also demonstrated Dual Blood Pressure reading with Board Member Steve Dockray.*
- B. Report from Superintendent Bob Weir
 - *Superintendent Bob Weir gave an update on the current ADM (Average Daily Membership) with the Satellite and Central Programs. Current update on the WIOA status with the Heavy Equipment. He went to a CTED Superintendent Meeting and has another one coming up this week. Lyle Friesen from the Department of education will be at this meeting. The Construction Students helped with Cliff Castle Casino recent Bull Bash, helping with the Arena Set up. Each student was also able to get Forklift Certified rented by the Casino. Shared with the Board, diagrams of the Central Programs at VACTE and the Current Local School Letter grades.*
- C. Presentation of the New Student Activity Bus.
 - *Board viewed new Activity Bus.*

9. Discussion Items

- A. Discussion and update on Marketing VACTE to Sedona Town Council and Community Service Organizations.
 - *Superintendent Bob Weir has been trying to get on the agenda for Sedona Town Council to discuss upcoming VACTE Programs. Has been working on getting set up with the Chamber and Rotary of Sedona to speak at one of their meetings.*
- B. Discussion on Heavy Equipment Pilot program with Yavapai County.

- *Superintendent Bob Weir gave an update on the current standing with Yavapai County. Chairman Frank Vander Horst and Bob Weir met with County Supervisor Randy Garrison at the county this week to go over the possible IGA, they all discussed their concerns with the document. Superintendent Weir gave an overview on costs of the program and possible concerns with the Heavy Equipment Program.*

10. Action Items

- A. Discussion and possible action to approve the annual Board self-evaluation; according to policy BAA Evaluation of Board/Board Self-Evaluation. The Governing Board may vote to convene into executive session to discuss and evaluate the board based on Policy BAA, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1).
 - *Steve Dockray made a motion to approve the annual Board self-evaluation. Jeff Wassell made a second with a vote 5-0.*
- B. Discussion and possible action to approve Board Member Travel to the ASBA Annual Conference December 12-14, at the Arizona Biltmore in Phoenix. Conference is \$370, Rooms are \$159/ night, and Annual Conference Awards Breakfast is \$45 (per person).
 - *Jeff Wassell made the motion to approve Leland Wieweck and Steve Dockray to attend the ASBA Annual Conference and for Frank Vander Horst to attend the breakfast. Frank Vander Horst made the second with the vote 5-0.*

11. Board Members Request for items on Next Agenda and Board Member upcoming events

- A. New/Prospective Board Member Orientation and Training, Yavapai County ESA office, November 14th, 2018 at 4-8 p.m.
- B. Next Regular Board Meeting December 4th, at 3 p.m.
- C. Possible Board and Staff Holiday potluck
 - *Jeff Wassell made the motion to move the December regular meeting to December 11th at 1:30 p.m. and have the Holiday Potluck at noon. Leland Wieweck made the second with the vote 5-0.*

12. Adjourn

- *Steve Pike made the motion to adjourn the meeting. Leland Wieweck made the second with a vote 5-0. The meeting adjourned at 6:12 p.m.*

Submitted by Board Secretary Shawna Patton

_____ Frank Vander Horst, Board Chairman

_____ Leland Wieweck, Board Clerk

_____ Steve Dockray, Board Member

_____ Steve Pike, Board Member

