

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
VACTE GOVERNING BOARD  
MEETING LOCATION**

Valley Academy for Career and Technology Education Board Room  
3405 E State Route 89A Building B, Cottonwood, AZ 86326  
Tuesday, November 7, 2017

**Regular Board Meeting 4 p.m.**

**1. Call to Order**

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4 p.m.*

**2. Board Roll Call**

- *Board Members Present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Steve Dockray, Steve Pike, and Jeff Wassell.*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Board Clerk Leland Wieweck led the board in the Pledge of Allegiance.*

**4. Adoption of Agenda**

The Board will now approve the formal agenda.

- *Steve Dockray made a motion to approve the formal agenda. Leland Wieweck made a second with a vote 5-0.*

**5. Awards and Recognitions**

October Jones Ford Verde Valley and VACTE CTE Student of the Month  
Recipients:

Coke Bast– Camp Verde High School (Automotive Technology)

Angelica Rodriguez – Mingus Union High School (Theater Tech.)

Jessamyah Weidman – Sedona Red Rock High School (Sports Medicine)

Maximilian (Max) Knaus – VACTE Central Campus (Culinary Arts)

**6. Consent Agenda Items**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

A. Approval of Meeting Minutes

a) 10/3/2017 Regular Meeting

b) 10/5/2017 Joint Board Meeting with Mingus Union

- c) 10/10/2017 Special Meeting
- d) 10/10/2017 Joint Board Meeting with Camp Verde
- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
  - a) Voucher 9111 for \$4,467.13
  - b) Voucher 9112 for \$75,179.10
  - c) Voucher 9113 for \$20,034.46
  - d) Voucher 9114 for \$3,266.05
- C. Approval of Payroll Vouchers
  - a) Voucher 8 for \$18,573.98
  - b) Voucher 9 for \$19,235.83
- D. October Cash Balance Report
- E. October Satellite Schools Report
  - *Steve Dockray made the motion to approve the Consent Agenda items excluding C. Payroll Vouchers and D. October Cash Balance. Jeff Wassell made a second with a vote 5-0.*
  - *Leland Wieweck made the motion to approve C. Payroll Vouchers. Steve Dockray made a second with a vote 4-0. Steve Pike abstained due to conflict.*
  - *Steve Dockray made the motion to approve the Updated Cash Balance Report. Jeff Wassell made a second with a vote 5-0.*

**7. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district. Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

**8. Reports and Presentations**

A. Report from Superintendent- Bob Weir

- *Superintendent Bob Weir discusses with the board the current status on the new Vacte Building. That everything is moved in and Final Inspection should be in December. He is hoping to have a Grand Opening in December but would like to discuss with the board the date and time, at the end of the regular meeting. He informs the board that a representative from Aflac and Taylor and Huntly Financial Planners will be coming in November to discuss alternative insurance and retirement options with the staff. He brings them up to date on the recent HVAC and Refrigeration Program meeting that was held in the construction class on October 31<sup>st</sup>. That there was 7 HVAC owners*

*and technicians in attendance. The meeting was productive and they gave excellent recommendation to VACTE staff on what they would like to see in the program and the needs for qualified employees in the Verde Valley and Sedona. Informs the board that the Auditor General's Office will be here next week to conduct their 90-day Letter Audit. He gave a quick update on the current ADM with Central/Satellite students. The sale is moving forward with a commercial lease for three years starting in January, \$8000 down on a sale by owner with a lease memorandum in place linking the two agreements together. It will be sold to ELM LLC. Eric Meyers. The rent will go towards the purchase with a final payment in 36 months for \$88,000. The total sale will be \$240,000. Estimated escrow start is Nov. 15, 2017.*

- B. Report from Donna Green on Current Central/Satellite Enrollment
- *Donna Green gave a report on Current Central/Satellite Enrollment on the 40<sup>th</sup> Day. Included are 9<sup>th</sup> grade enrollment and duplicated counts. Chairman Frank Vander Horst that Donna Green bring a 5-year 40<sup>th</sup> Day report back at the December Board Meeting.*

## **9. New Business**

- A. Discussion and possible action to approve the transfer of Camp Verde Unified School District CTE JTED funded assets.
- *Steve Dockray made the motion to approve the Transfer of Camp Verde Unified School District CTE JTED funded assets as listed. Leland Wieweck made a second with a vote 5-0.*
- B. Discussion and possible action to approve the Camp Verde Unified School District Supplemental Funding Request for Capital purchase of Vent Hood for Culinary Arts.
- *Leland Wieweck made the motion to approve the Camp Verde Unified School District Supplemental Funding Request for Capital purchase of Vent Hood for Culinary Arts. Steve Pike made a second with a vote 5-0.*
- C. Discussion on proposed Fiscal Year 17-18 amended VACTE Employee Contracts.
- D. Discussion and possible action to approve Travis Black as the Adult Education Instructor.
- *Steve Dockray made the motion to approve Travis Black as the Adult Education Instructor. Leland Wieweck made a second with a vote 5-0.*
- E. Discussion and Possible action to approve current hourly contract for Travis Black for Construction/Remodel of VACTE District office.
- *Steve Dockray made the motion to approve the hourly contract for Travis Black for Construction/Remodel of VACTE District Office. Jeff Wassell made a second with a vote 5-0.*

- F. Discussion and possible action to approve Homedepot Expenditures exceeding ten thousand for FY 17-18.
- *Leland Wieweck made the motion to approve Homedepot Expenditures to exceed ten thousand for FY 17-18. Steve Pike made a second with a vote 5-0.*
- G. Discussion and possible action on VACTE Board Strategic Plan and Education goals.
- *Steve Dockray made the motion to approve the VACTE Strategic Plan and for Superintendent Bob Weir to start working on Educational Goals for the District. Leland Wieweck made a second with a vote 5-0.*
- H. Discussion and possible action on Proposed Changes to ASBA Bylaws and to appoint a designee to cast the electronic vote.
- *Leland Wieweck made the motion to approve Proposed ASBA Bylaws A, B, and D. The remainder are to be declined. Board Secretary Shawwna Patton will be the designee for the Board to cast the vote. Steve Dockray made the second with a vote 5-0.*
- I. Discussion and possible action on Board Members Attending the ASBA Conference Dec 13-15, 2017.
- *Frank Vander Horst made the motion to approve Board Member Jeff Wassell as the representative for the Board to go to the ASBA Conference, December 13-15. If Jeff is unable to attend, Steve Dockray will attend. Leland Wieweck made the second with the vote 5-0.*

**10. Board Members Request for items on Next Agenda and Board Member Upcoming Events:**

- A. Tentative VACTE Open House December 5th from 5:30-7 p.m.
- B. Regular Board Meeting December 5th at 4 p.m.
- C. YCESA Governing Board Presidents Round Table February 5th from 5:30-8:30 p.m.

**11. Adjourn**

- *Steve Pike made the motion to adjourn the meeting. Jeff Wassell made the second with the vote 5-0. The meeting adjourned at*

*Submitted by Board Secretary Shawwna Patton*

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Frank Vander Horst, Board Chairman

\_\_\_\_\_ Leland Wieweck, Board Clerk

\_\_\_\_\_ Steve Dockray, Board Member

\_\_\_\_\_ Steve Pike, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member

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