

**MINUTES OF THE JOINT BOARD MEETING BETWEEN  
VACTE AND CAMP VERDE SCHOOL DISTRICTS**

Thursday, June 28, 2018

Valley Academy for Career and Technology Education  
3405 E. State Route 89A, Building B, Cottonwood, AZ 86326

**Joint Board Meeting 6 p.m.**

**In Attendance:**

Frank Vander Horst, Chairman (VACTE)  
Steve Pike (VACTE)  
Jeff Wassell (VACTE) (via telephone)  
Bob Weir, Superintendent (VACTE)

Tim Roth, President (Camp Verde)  
Helen Freeman (Camp Verde)  
Eric Lawton (Camp Verde)  
Danny Howe, Administrator in Charge (Camp Verde)  
Steve Hicks, Director of Business Services

Others: Mary Hudson, Governing Board/Administrative Assistant (Camp Verde)  
Donna Green, Program Manager (VACTE)

**1. Welcome and Introductions**

*The VACTE Board Chairman and the CVUSD Board President introduced their Board members and staff in attendance.*

**2. Call to Order**

Each Governing Board called their respective boards to order.

*Frank Vander Horst, VACTE Chairman called the VACTE Board to Order at 6:02 p.m.*

*Tim Roth, Camp Verde President called the Camp Verde Board to Order immediately following.*

**3. Pledge of Allegiance**

*Donna Green, VACTE staff member, led the attendees in the Pledge of Allegiance.*

**4. Adoption of Agenda**

*Helen Freeman moved to approve the formal agenda as presented for Camp Verde. Eric Lawton seconded. Approved 3-0.*

*Steve Pike moved to approve the formal agenda as presented for VACTE. Jeff Wassell seconded. Approved 3-0.*

## 5. Information and Discussion Only

A. Tour of the VACTE Facility – *Bob Weir conducted a tour of the VACTE District Office facility, highlighting the construction and phlebotomy classrooms.*

B. Presentation and discussion on CVUSD and VACTE student data in CTE courses.

*Bob Weir presented the following information:*

- *History of Camp Verde CTE 100<sup>th</sup> Day data (2008-2018)*
- *Data showing 2017 and 2018 CTE Program Completer comparisons*
- *Newly updated Arizona Department of Education rating sheet for A-F School Grades in the College and Career Readiness category.*
- *List of accepted industry certifications for A-F School Grades*
- *List of 2018/2019 approved CTE programmatic areas approved by ADE*

C. Presentation and discussion on FY 18 Budget for VACTE and CVUSD on CTE.

*The 2017-2018 VACTE funding distribution data to Camp Verde School District was presented by Bob Weir.*

D. Presentation and discussion on estimated budget split between CVUSD and VACTE for FY19.

*The calculation/formulas for FY 2018 Satellite Budgeted Funding and the Estimated FY 2019 CTED Funding for Camp Verde School District was presented by Bob Weir*

E. Presentation and discussion on Current CVUSD CTE Courses offerings and VACTE Central Campus CTE Course offerings for FY19.

*Bob Weir presented a list of the CTE programs offerings for 2018-2019 for each of the VACTE satellite districts as well as the VACTE central campus. He also presented information on the preliminary central campus course requests for the 2018/19 school year.*

F. Questions and input on future programs.

*It was discussed that VACTE would like to work with Camp Verde to evaluate current CTE programs and looking at possible new programs for following school years. Programs currently being researched are software coding, heavy equipment operations, law and public safety, and HVAC.*

*Frank Vander Horst commented on the VACTE Board commitment to maintain transparency and inquired as to what services VACTE could provide to better assist Camp Verde in relation to its CTE programs. Helen Freeman responded that she was currently impressed with the direction of VACTE and she felt that they were doing a great job.*

**6. Adjourn**

*Jeff Wassell, VACTE, moved to adjourn the joint board meeting at 7:35 p.m. Steve Pike seconded. Approved 3-0 and Adjourned.*

*Eric Lawton, Camp Verde, moved to adjourn the joint board meeting immediately following. Helen Freeman seconded. Approved 3-0 and Adjourned.*

*Submitted by VACTE Program Manager, Donna Green*

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*Frank Vander Horst, Board Chairman*

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*Steve Pike, Board Member*

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*Jeff Wassell, Board Member*