

**MINUTES OF THE REGULAR MEETING OF THE  
VACTE GOVERNING BOARD  
MEETING LOCATION**

Valley Academy for Career and Technology Education  
3405 E State Route 89A Building B, Cottonwood, AZ 86326  
Tuesday, June 5, 2018

**Regular Board Meeting 4 p.m.**

**1. Call to Order**

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4 p.m.*

**2. Board Roll Call**

- *Board Members present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), Steve Dockray, and Jeff Wassell.*

**3. Pledge of Allegiance**

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Superintendent Bob Weir led the board in the Pledge of Allegiance.*

**4. Adoption of Agenda**

The Board will now approve the formal agenda.

- *Leland Wieweck made the motion to approve the formal agenda. Jeff Wassell made the second with the vote 4-0.*

**5. Awards and Recognitions**

2018 Graduating Seniors that have completed 3 CTE Programs:

Edward Christensen – Camp Verde

Jennifer Pelagio Rivera – Camp Verde

Emma Williams – Mingus Union

Talon Whitely – Mingus Union

Skills USA:

Casner Dudley 3<sup>rd</sup> place at State

**6. Consent Agenda Items**

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate on request of any member of the Board. Items removed from the consent portion become the first items of business of the regular agenda. Items that may be included:

- A. Approval of Meeting Minutes
  - a) Regular Meeting May 1, 2018

- B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
    - a) Voucher 9137 for \$4,288.60
    - b) Voucher 9138 for \$2,771.41
    - c) Voucher 9139 for \$1,170.80
    - d) Voucher 9140 for \$715.13
  - C. Approval of Payroll Vouchers
    - a) Voucher 23 for \$18,049.28
    - b) Voucher 24 for \$19,502.33
  - D. May Cash Balance Report
  - E. May Satellite Schools Report
- *Steve Dockray made the motion to approve the Consent Agenda Items. Leland Wieweck made the second with the vote 4-0.*

**7. Call to the Public - Legal A.R.S. § 38-431.01 (H)**

At this time, the Chairman of the Board will ask members of the audience if they would like to speak regarding any issue before the citizens of the district.

Members of the public wishing to comment on an agenda item should do so at this time. Audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

**8. Reports and Presentations**

- A. Report from Program Director – Donna Green
  - *Program Director Donna Green gave Board Members Current enrollment for the 18 FY and historical data in enrollment with VACTE and the 3 satellite Districts.*
- B. Report from Superintendent- Bob Weir
  - *Superintendent Bob Weir gave an overview of Satellite funding for FY 18 and FY19. He showed how each District was funded over their ADM. Bob went over Enrollment number for the current and next year. All enrollment in Central Campus is up and will be double the next fiscal year. He went over the events he attended in the previous month; Camp Verde and Mingus Graduations, Nacti Conference in Phoenix, Baghdad CTE Programs, and met with the new Superintendent at Mountain Institute.*

**9. Discussion Items**

- A. Discussion on Governor Ducey signed HB2065; a piece of legislation which made multiple changes to the requirements of the Open Meeting Law.

- *Frank Vander Horst discussed with his fellow board members the new changes to the Open Meeting Law.*
- B. Discussion on Conflict of Interest, Board Policy BCB.
- *Each Board Member that was present filled out a Conflict of Interest Form.*
- C. Discussion on Definition of Teacher for VACTE on New Legislative changes on the new FY 2019 Budget Plan, Senate Bill 1521.
- D. Discussion on school safety and lockdown procedures at all VACTE facilities.
- E. Discussion on marketing strategies and celebration of CTE Accomplishments for VACTE.

## **10. Action Items**

- A. Discussion and possible action to approve Camp Verde Unified School District New CTE Programs; Mechanical Drafting and Digital Photography.
- *Jeff Wassell made the motion to approve Camp Verde Unified School District New CTE Programs; Mechanical Drafting and Digital Photography. Leland Wieweck made the second with the vote 4-0.*
- B. Discussion and possible action to approve the Yavapai Country Elections Services IGA with VACTE.
- *Steve Dockray made the motion to approve the Yavapai Country Elections Services IGA with VACTE. Jeff Wassell made the second with the vote 4-0.*
- C. Discussion and possible action to approve out of state travel for Travis Black, Ives Loader Group Training in Rancho Cucamonga California on June 17-22.
- *Jeff Wassell made the motion to approve out of state travel for Travis Black, Ives Loader Group Training in Rancho Cucamonga California on June 17-22. Leland Wieweck made the second with the vote 4-0.*
- D. Discussion and possible action on Business Manager/Board Secretary Job Description.
- *Jeff Wassell made the motion to approve the Business Manager/Board Secretary Job Description. With a minor change. Take the Strategic plan out of the Description. Steve Dockray made the second with the vote 4-0.*
- E. Discussion and possible action to approve Contract Addendums for Teachers and District Office Staff as related to FY 19 State Budget, Senate Bill 1521.
- *Steve Dockray made the motion to approve the Teacher Contract Addendums with a ten percent increase for FY 19. Leland Wieweck made the second with the vote 4-0.*

- *Steve Dockray made the motion to approve the Staff Contract Addendums for Lozano, Green and Weir at a five percent increase for FY 19. Jeff Wassell made the second with the vote 4-0.*
- F. Discussion and possible action to approve the job description for VACTE's Curriculum & Instruction Coordinator and Education Profession teacher.
- *Jeff Wassell made the motion to approve the job description for VACTE's Curriculum & Instruction Coordinator and Education Profession teacher. Leland Wieweck made the second with the vote 4-0.*
- G. Discussion and possible action to approve Laurie Lozano as Curriculum & Instruction Coordinator and Education Profession teacher for the FY 19 at current salary.
  - *Steve Dockray made the motion to approve Laurie Lozano as Curriculum & Instruction Coordinator and Education Profession teacher for the FY 19. With half of her salary being increased by five percent for District staff and half being increased by nine percent for Teacher Salary. Jeff Wassell made the second with the vote 4-0.*
- H. Discussion and possible action to approve the purchase of an Activity Bus.
  - *No Action at this time.*
- I. Discussion and possible action to revise/first read of ASBA Leave Policy GCCA and GCCB.
- J. Discussion and possible action to approve the Audit Report from Heinfeld & Meech, Inc. for FY 2017.
  - *Frank Vander Horst made the motion to Table the Audit Report until the next regular board meeting. Leland Wieweck made the second with the vote 4-0.*
- K. Discussion and possible action to approve Superintendent Evaluation and Pay for Performance 2<sup>nd</sup> payment. The Governing Board may vote to convene into executive session to discuss and evaluate the Superintendent, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1).
  - *Steve Dockray made the motion to approve the Superintendent Evaluation and the 2<sup>nd</sup> payment for the Pay for Performance. Leland Wieweck made the second with the vote 4-0.*

**11. Board Members Request for items on Next Agenda and Board Member Upcoming Events:**

- A. Joint Board Meeting with Camp Verde Unified School District, June 27<sup>th</sup> at 5:30 p.m.
- B. Regular Board Meeting July 10<sup>th</sup> at 3 p.m.

**12. Adjourn**

- *Steve Dockray made the motion to adjourn the meeting. Leland Wieweck made the second with the vote 4-0. The meeting adjourned at 6:58 p.m.*

*Submitted by Board Secretary Shawwna Patton*

\_\_\_\_\_ Frank Vander Horst, Board Chairman

\_\_\_\_\_ Leland Wieweck, Board Clerk

\_\_\_\_\_ Steve Dockray, Board Member

\_\_\_\_\_ Jeff Wassell, Board Member