

**MINUTES OF THE WORK SESSION OF THE
VACTE GOVERNING BOARD**

MEETING LOCATION

Valley Academy for Career and Technology Education
3405 E State Route 89A Building B, Cottonwood, AZ 86326
Tuesday, March 20, 2018

Work Session 4 p.m.

1. Call to Order

The Chairman will call the meeting to order.

- *The Chairman Frank Vander Horst called the meeting to order at 4:06 p.m.*

2. Board Roll Call

- *Board Members present: Frank Vander Horst (Chairman), Leland Wieweck (Clerk), and Jeff Wassell.*

3. Pledge of Allegiance

The Chairman will lead the Board and audience in the Pledge of Allegiance.

- *Business Manager Tina Norton led the Board in the Pledge of Allegiance.*

4. Adoption of Agenda

The Board will now approve the formal agenda.

- *Frank Vander Horst made the motion to approve the formal Agenda. Jeff Wassell made the second with a vote 3-0.*

5. Discussion and presentation on the Budgets for FY18 and FY19 with Business Manager Tina Norton and staff.

- *Business Manager Tina Norton went over current standings of the FY18 budget and projected FY19 Budget. At this time VACTE will be rolling over estimated \$73,000 for the next fiscal year.*

6. Board Members Request for items on Next Agenda and Board Member Upcoming Events:

- A. Yavapai County Governing Board Training for New and/or Prospective Members in Prescott, March 26th from 4-8 p.m.
- B. Yavapai County Governing Board Elections Training on 4/2 @ Kirkland, 4/3 @ Prescott, or 4/4 @ Cottonwood, 6-7:30 p.m.
- C. Regular Board Meeting April 3rd at 4 p.m.

7. Adjourn

- *Frank Vander Horst made the motion to adjourn the meeting. Jeff Wassell made the second with a vote 3-0. The meeting adjourned at 5:40 p.m.*

Submitted by Board Secretary Shawwna Patton

_____ Frank Vander Horst, Board Chairman

_____ Leland Wieweck, Board Clerk

_____ Jeff Wassell, Board Member

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